



*Elkhart Area Career Center*  
**Field Trip Notification**

The \_\_\_\_\_ class of the Elkhart Area Career Center will be on an all-day field trip to \_\_\_\_\_ on \_\_\_\_\_  
(date)

This will cause \_\_\_\_\_ to miss classes at his/her home school as  
(student name)  
requested by \_\_\_\_\_.  
(EACC teacher name)

The teacher of each class should initial this form to indicate that the student has notified him/her of the upcoming absence and has arranged to make up work that will be missed on this date.

Class: _____	Teacher: _____	Date: _____
_____	_____	_____
_____	_____	_____
_____	_____	_____



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