

General Education Intervention (GEI) Flowchart

Teacher, parent, or other contacts principal regarding concerns.

Teacher, parent, or other completes the *building intervention team referral form* (*elementary (doc.3.4)* or *secondary (doc.3.5)* and submits it to the principal.

Principal or GEI coordinator sends GEI team meeting *notification letter* to the parent.

Principal submits the *building intervention team referral form* (*elementary* or *secondary*) to the GEI team coordinator.

GEI coordinator assigns completion of *building intervention team student data form (doc*.*3.6)*

Parent response indicates no plan to attend the GEI meeting or parent does not respond to letter.

Parent response to letter indicates plans to attend the GEI meeting.

GEI meets and completes *building intervention team initial meeting form (doc.3.7)* Copy sent to parent.

Intervention is implemented and data obtained for length of time specified in the *building intervention team initial meeting form*. Documentation is recorded on *intervention implementation fidelity form (doc.3.8).*

GEI reconvenes as specified in *building intervention team initial meeting form* and completes

*building intervention team follow-up form (doc.3.9)*.

If referral for psycho educational evaluation is recommended, GEI coordinator meets with school psychologist to review procedures for *initial evaluation-GEI (doc.3.1)* and

*RTI procedural checklist for SLD identification (doc.3.11)*.

Maintain GEI documentation in student’s confidential file.