

PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES  
Elkhart Community Schools  
Elkhart, Indiana

**NOTICE OF MEETING CANCELLATION**

Date: Tuesday, September 12, 2023  
Time: 6:00 p.m.  
Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514

  
\_\_\_\_\_  
Superintendent of Schools

Posted and electronically delivered  
to School Attorney and News Media  
on Thursday, September 7, 2023 and  
electronically delivered to Board Members  
on Friday, September 8, 2023.

NOTICE OF EXECUTIVE SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

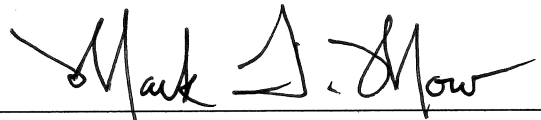
Elkhart Community Schools  
Elkhart, Indiana

Date: Tuesday, September 12, 2023

Time: 5:30 p.m.

Purpose: Reference Indiana Code Section 5-14-1.5-6.1-(b)-  
(6) With respect to any individual over whom the governing  
body has jurisdiction.

Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514

  
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NOTICE OF EXECUTIVE SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

Date: Tuesday, September 12, 2023

Time: Immediately following the Board Meeting

Purpose: Reference Indiana Code Section 5-14-1.5-6.1-(b)-  
(6) With respect to any individual over whom the governing  
body has jurisdiction.

Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514



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Superintendent of Schools

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on Thursday, September 7, 2023 and  
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on Friday, September 8, 2023.

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

September 12, 2023

CALENDAR

Sept	12	5:30 p.m.	Executive Session, J.C. Rice Educational Services Center
Sept	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Sept	12	Immediately Following	Executive Session, J.C. Rice Educational Services Center
Sept	26	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Sept	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

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- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. CONSENT ITEMS:

- Minutes – August 22, 2023 – Public Work Session
  - Minutes – August 22, 2023 – Regular Board Meeting
  - Claims
  - Fundraisers
  - Extra-Curricular
  - Gift Acceptances
  - Conference Leaves
  - Grants
  - Personnel Report

- F. NEW BUSINESS

2023-2024 School Calendar – The administration presents the proposed revision to 2023-2024 School Calendar for initial consideration.

Board Policy 3220.01C - Teacher Appreciation Grants – The Administration presents proposed revisions to Board Policy 3220.01C – Teacher Appreciation Grants for initial consideration and asks to waive second reading.

Resolution I.C. 23-17 Monger Property – The Administration seeks approval of Resolution I.C. 23-17 to authorize transfer of vacant property adjacent to Monger Elementary School, owned by Elkhart Community Schools, to the City of Elkhart in Indiana.

Resolution I.C. 23-17 Pinewood Property – The Administration seeks approval of Resolution I.C. 23-17 to authorize transfer of vacant property adjacent to Pinewood Elementary School, owned by Elkhart Community Schools, to the City of Elkhart in Indiana.

G. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

H. ADJOURNMENT

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

July 22, 2023

J.C. Rice Services Center, 2720 California Road, Elkhart 46514 – at  
6:36 p.m.

Place/Time

Board Members  
Present:

Troy E. Scott  
Douglas K. Weaver

Jeffrey S. Bliler  
Mike Burnett  
Kellie L. Mullins  
Anne M. VonDerVellen

Roll Call

Via Electronic  
Communication:

Dacey S. Davis

ECS Staff  
Present:

Barb Cripe  
Frank Serge  
Rhannon Harrison

The Board was provided an update on ILEARN, WIDA, and IREAD scores.

Topics  
Discussed

The meeting adjourned at approximately 7:23 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Dacey S. Davis, President

\_\_\_\_\_  
Jeffrey S. Bliler, Member

\_\_\_\_\_  
Troy E. Scott, Vice President

\_\_\_\_\_  
Mike Burnett, Member

\_\_\_\_\_  
Douglas K. Weaver, Secretary

\_\_\_\_\_  
Kellie L. Mullins, Member

\_\_\_\_\_  
Anne M. VonDerVellen, Member

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

August 22, 2023

J.C. Rice Educational Services Center, 2720 California Road, Elkhart  
– at 7:23 p.m.

Place/Time

Board Members  
Present:

Troy E. Scott  
Douglas K. Weaver

Jeffrey S. Bliler  
Mike Burnett  
Kellie L. Mullins  
Anne M. VonDerVellen

Roll Call

Via Electronic  
Communication:

Dacey S. Davis

Board Vice President Troy Scott called the regular meeting of the  
Board of School Trustees to order.

Call to  
Order

Superintendent Mark Mow recited the Elkhart Promise.

The Elkhart  
Promise

Mr. Scott discussed the invitation to speak protocol.

By unanimous action by roll call, the Board approved the following  
consent items:

Consent Items

Minutes – August 8, 2023 – Regular Board Meeting

Minutes

Payment of claims totaling \$5,345,606.89 as shown on the  
August 22, 2023, claims listing. (Codified File 2324-021)

Payment of  
Claims

Proposed school fundraisers in accordance with Board policy.  
(Codified File 2324-022)

Fundraisers

Accepted the following extra-curricular purchase requests:  
West Side Extra-Curricular Athletics Account to purchase  
football helmets for the Elkhart West team totaling \$3,402 and  
Pierre Moran Extra-Curricular Athletics Account to purchase  
football helmets for the Elkhart East team totaling \$3,402.

Extra-Curricular

The following donations were made to Elkhart Community  
Schools (ECS): \$500 to Elkhart High School (EHS) Girls Golf  
team from Darrell and Jennifer Higgins to be used to further the

Gift Acceptances

growth of the golf program; \$2,000 to EHS Athletics from Oaklawn Psychiatric Center, Inc. to assist in the growth of EHS athletic programs; \$3,462 to EHS Football team from Premium Services to be used to purchase travel shirts for the team.

Conference leave requests in accordance with Board policy for staff members as recommended by the administration on the August 22, 2023 listings. (Codified File 2324-023)

Conference  
Leave Requests

Submission of the following grant: STEM Grant hosted by AEP Foundation in the amount of \$2,500 for a physics field trip; Title I, Part A Grant hosted by the Indiana Department of Education (IDOE) in the amount of \$4,598,086.13 to be used to support student academic success at Title I schools; Title II, Part A – Supporting Effective Instruction Grant hosted by the IDOE in the amount of \$614,762.95 to be used to provide professional development across the district; Title III – Language Instruction for English Language Learners Grant hosted by the IDOE in the amount of \$260,034.00 to be used to supplement academic support activities “above and beyond” Elkhart’s English language development services provided to English learners (EL) to meet federal requirements; and Title III – Immigrant Influx Grant hosted by the IDOE in the amount of \$19,688.00 to be used to provide immigrant students at the secondary level with family literacy services, parent outreach, and training to support parents’ active participation in their children’s education, education tutorials, mentoring, and academic or career counseling. (Codified File 2324-024)

Grants

In response to Board inquiry, Beth Williams, Director of Federal Funds, explained that Title funds are designed to work together in order to help district’s reach their goals. The district will track data and realign efforts if not demonstrating progress; amendments can be made to the grants in order to accommodate such a shift or adjustment.

Board Secretary Doug Weaver suggested the administration establish a process to measure incremental milestones as the district continues to work towards obtaining their goals. As incremental milestones are met, the data can be shared with staff and the public to demonstrate that ECS is making progress/winning.

Personnel Report

Three (3) agreements for administrative services. (Codified File 2324-025)

Service  
Agreements



One (1) settlement agreement. (Codified File 2324-026)

Settlement  
Agreement

Employment of the following twenty-two (22) certified staff effective on dates indicated:

Certified  
Employment

Robert Burton, Jr. – Grade 4 at Osolo, 8/14/22  
Christopher DeSelm – Instructional Coach at Bristol, 8/14/22  
Cynthia Hansel – Grade 6 at Woodland, 8/14/22  
Katelyn Hansen – Grade 1 at Beck, 8/14/22  
Judith Haugh – Dean of Behaviors at Beardsley, 8/14/22  
Rebekah Homan – Language Arts at Elkhart High, 8/14/22  
Sophia Hummer – Language Arts at North Side, 8/14/22  
Brookelynn Humphreys – Language Arts at West Side, 8/15/22  
Haleigh Jenks – Kindergarten at Bristol, 8/14/22  
Lucas Kauffman – Special Education at Elkhart High, 8/14/22  
Kerry Lawson – Grade 5 at Eastwood, 8/14/22  
Graham Nelson – Special Education at Pierre Moran, 8/14/22  
Patrick Nussbaum – Science at Elkhart High, 8/14/22  
Elizabeth Peck – Mathematics at North Side, 8/15/22  
David Pedler, Jr. – Science at North Side, 8/14/22  
Anne Rackley – Language Arts at Elkhart Academy, 8/14/22  
Carl Rust – Grade 3/4 Split High Ability at Roosevelt, 8/14/22  
Cynthia Shreiner – Special Education at HELC, 8/14/22  
Sarah Sweet – Science at North Side, 8/14/22  
Katrina Torres – FACS at Freshman Division, 8/14/22  
Courtney Wesdorp – Interventions at Beck, 8/16/22  
Terry Wood – Business at Elkhart High, 8/14/22

Resignation of the following thirteen (13) certified staff members, effective on date indicated:

Certified  
Resignations

Ashley Fogarty – Special Education Intern at Eastwood, 5/25/23  
Christina Herrick – Special Education at Eastwood, 9/12/23  
Katherine Hewett – Special Education at Beck, 5/25/23  
Michelle Hilliker – Counselor at Elkhart High, 6/2/23  
Laurie Kaiser – Grade 6 at Osolo, 5/25/23  
Leigh Lechlitner – Special Education at Woodland, 5/25/23  
Brooke Martin – Art at Woodland, 5/25/23

Jessica McIntyre – Grade 2 at Daly, 8/16/23  
 Sarah Mott – Science at Elkhart High, 5/25/23  
 Matthew Perkey – Social Studies at Freshman Division,  
 9/8/23  
 Sean Ryder – Physical Education at Pierre Moran,  
 5/25/23  
 Berea Unger – Art at Eastwood, 8/14/23  
 Sasha Wilson – Mathematics at Freshman Division,  
 9/15/23

Extension of leave for the following one (1) certified employee: DeVetta Farrow – Assistant Principal at Pierre Moran, beginning 8/14/23 and ending 10/9/23	Certified Leave
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Employment of the following three (3) classified employees effective on dates indicated: Logan Coryn – Custodian at Woodland, 8/21/23 Kyree Lewis – Custodian at North Side, 8/21/23 Audrey Webb – Food Service at Elkhart High, 8/17/23	Classified Employment
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Retirement of the following one (1) classified employee effective on date indicated: Cliftina Gwilt – Paraprofessional at North Side, 5/25/23 with 21 years of service	Classified Retirement
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Reassignment of the following four (4) classified employee to a certified position: Robert Burton, Jr. – Substitute Teacher at ESC, 8/14/23 Kerry Lawson – Secretary at Eastwood, 8/14/23 Patrick Nussbaum – Paraprofessional at Elkhart High, 8/14/23 Katrina Torres – Technical Assistant at Freshman Division, 8/14/23	Classified Reassignment
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Unpaid leave for the following one (1) classified employee, effective on dates indicated: Corey Gregory – Paraprofessional at Pierre Moran, beginning 8/21/23 and ending 10/30/23	Classified Leave
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Resignation of the following thirteen (13) classified employees, effective on dates indicated: Kevin Adams – Academic Trainer at Daly, 5/25/23 Jordan Bienz – Registered Behavior Technician at PACE, 5/25/23 Jessica Buckley – Paraprofessional at Cleveland, 5/25/23 Ashley Charles – Food Service at Bristol, 5/25/23 Christina Green – Bus Driver at Transportation, 5/25/23	Classified Resignation
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Dayenerra Johnson – Bus Driver at Transportation, 5/25/23  
 Darren Lee – Bus Driver at Transportation, 5/25/23  
 Pamela Longbrake – Food Service at Elkhart High, 5/25/23  
 Jennifer Martin – Food Service at Bristol, 5/25/23  
 William Patterson – Program Manager at Adult Education, 8/11/23  
 Marvette Roberts – Food Service at North Side, 5/26/23  
 Rebekah Wagaman – Social Worker at Feeser, 5/25/23  
 Joan Wells – Paraprofessional at Elkhart High, 5/25/23

Termination of the following one (1) classified employee, effective on date indicated: Frances Jackson – Food Service at Elkhart High, 8/22/23 in accordance with Policy 3039.01S	Classified Termination
By unanimous action by roll call, the Board approved proposed 2024 Board Meeting Schedule as presented during the August 8, 2023 Board meeting. (Codified File 2324-027)	2024 Board Meeting Schedule
By unanimous action by roll call, the Board approved proposed revisions to Board Policy 2623.01 – Test Administration and Security Provisions for Statewide Assessments to include suggestions discussed during the August 8, 2023 meeting.	Board Policy 2623.01
By unanimous action by roll call, the Board approved proposed revisions to Board Policy 3422.03S – Bus Drivers’ Compensation Plan as presented during the August 8, 2023 meeting.	Board Policy 3422.03S
By unanimous action by roll call, the Board approved proposed revisions to Board Policy 3422.12S – Employees in Miscellaneous Positions Compensation Plan as presented during the August 8, 2023 meeting.	Board Policy 3422.12S
By unanimous action by roll call, the Board approved proposed revisions to Board Policy 5517.01 – Bullying Prevention to include suggestions discussed during the August 8, 2023 meeting.	Board Policy 5517.01
Doug Thorne, District Counsel/Chief of Staff, presented proposed changes to Administrative Regulation JFC-(1) - Guidelines for a Safe Learning Community to include changing the title to Rules for a Safe Learning Community and Good School Order, incorporating the standards students must satisfy in order to obtain the Governor’s Work Ethic Certificate, and identifying insubordinate behavior as defiance for State reporting purposes.	Administrative Regulation JFC-(1)
By unanimous action by roll call, the Board approved the transfer tuition rates for the 2023-2024 school year. Kevin Scott, Chief	Transfer Tuition Rates

Financial Officer, stated the rate for students in grades K-12 will be \$7,400. (Codified File 2324-028)

The Board received a financial report from Kevin Scott, Chief Financial Officer, for July 2023 and found it to be in order. Mr. Scott reported the cash balance for July was \$42,264,191.38 and the Education and Operations funds are tracking as they have in recent months. Mr. Scott also noted Elkhart Area Career Center (EACC) received two (2) Sponsorship Agreements totaling \$10,500.

Financial Report

The Board received an insurance update for the month of July 2023. Mr. Scott reported claims for the month of July were similar to July of the prior year. Year to date, claims experience is about \$300,000 higher than this time last year. The insurance committee resumes meeting this month and will continue to look for ways to mitigate the potential for increased premiums in the coming renewal cycle.

Insurance Update

Mr. Mow reminded Board Members of their next Board Work Session and Meeting scheduled for September 12, 2023.

From the Superintendent

Board Member Kellie Mullins spoke about how she is looking forward to an exciting year in athletics and music/marching band.

From the Board

An audience member spoke about test scores and other contributing factors often not considered.

From the Audience

The meeting adjourned at approximately 7:54 p.m.

Adjournment

APPROVED:

Signatures

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Dacey S. Davis, President

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Troy E. Scott, Vice President

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Douglas K. Weaver, Secretary

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Jeffrey S. Bliler, Member

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Mike Burnett, Member

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Kellie L. Mullins, Member

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Anne M. VonDerVellen, Member

School	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
Elkhart High - Kindness Enterprises (Intense Program)	Homemade items will be sold to support community based activities, fund the cooking program and provide job skills training for students.	12/14/2023 - 12/15/2023	8/28/2023	Steph Knowlton, Katie Hertzel and Don Knowlton
Elkhart High - Kindness Enterprises (Intense Program)	Homemade items will be sold to support community based activities, fund the cooking program and provide job skills training for students.	10/12/2023 - 10/13/2023	8/28/2023	Steph Knowlton and Katie Hertzel
Elkhart High - Student Needs	A GoFan site will be set up asking for donations for the Student Needs Fund. This fund is used to help students with clothing, food, gift cards, hygiene products, etc..	9/15/2023 - 10/15/2023	9/1/2023	Julie Tyrakowski
	<b>Please note the following fundraisers are presented for confirmation only.</b>			
Elkhart High - Physics/Aeronautical Engineering	Donors Choose - This fundraiser will solicit funds that will be used for classroom materials such as rockets and rocket motors.	8/15/2023	8/15/2023	Dan Walsh
West Side - Student Council	Student Council will sell homecoming/class shirts during lunch to help with the costs of student activities.	8/20/2023	8/21/2023	Anthony Venable

ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana

September 6, 2023

TO: Mr. Mark Mow  
Board of School Trustees

FROM: Kevin Scott

SUBJECT: Extra-Curricular Purchase

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The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
West Side/Athletics	Reconditioned Football Helmets	\$3,906.75
Elkhart High/Athletics	Pro II & Sports Radar w/ case	\$1,450.00
West Side/Drama	Show kit, actor books, digital logo pack and video licensing	\$1,019.00



**WEST SIDE MIDDLE SCHOOL**  
101 SOUTH NAPPANEE STREET • ELKHART, IN 46514  
PHONE: 574-295-4815

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**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

To: Mr. Mow  
From: Brent Curry / Kerry Leader  
Date: August 2, 2023  
Re: Approval for payment of Reconditioned Football Helmet Bill

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West Side Middle School is requesting approval to pay for the reconditioned football helmet bill from the athletic extra-curricular account. The cost of the bill is \$3,906.75 which would get WestSide 69 reconditioned helmets. The helmets will be for the 7th and 8th grade football teams.

The equipment is being purchased from

Sportsarama  
P.O. Box 596  
114 W. Chicago RD  
Sturgis, MI 49091

*WS Athletics  
has the funds  
to cover this.  
and not strain  
the account.*



# SPORTSARAMA

P.O. BOX 596  
209 W. Hatch St.  
STURGIS, MI 49091

269-651-5382

# INVOICE

**DATE:** July 20, 2023  
**INVOICE #** 58755

**Bill To:** WESI01  
West Side Middle School  
101 S. Nappanee St  
Elkhart, IN 46514

**Ship To:**  
Brent Curry

## Football

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date
	Chad Stewart			Net 30	

Product ID	Description	Quantity	Unit Price	Line Total
	JR High Helmet Reconditioning	69	45.75	3,156.75
	Includes Helmet Insurance Surcharge			
	Speed Pocket	3	20.00	60.00

SUBTOTAL	3,216.75
MISC.	
DISCOUNT	
FREIGHT	690.00
<b>TOTAL</b>	<b>3,906.75</b>
<b>PAID</b>	<b>-</b>
<b>TOTAL DUE</b>	<b>3,906.75</b>

THANK YOU FOR YOUR BUSINESS!



**ELKHART HIGH SCHOOL**  
2608 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5600

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**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: 8/29/23

TO: Mr. Mark Mow  
Board of School Trustees

FROM: Brian Buckley & Jacquie Rost  
Elkhart High School Athletic Department

RE: Purchase Approval

The Baseball team would like to purchase a Pro II + Sport Radar with Carrying Case. These items will help with the growth and development of the Baseball team.

We are requesting board approval of the attached quote so that we may purchase this equipment as soon as possible. This purchase will be made using the Baseball Special Fund.



applied concepts, inc.

855 E. Collins Blvd  
Richardson, TX 75081  
Phone: 972-398-3780  
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Paul Hataway  
+1-972-801-4830  
phataway@stalkerradar.com

QUOTE  
# 2077741

Page 1 of 1

Date: 08/28/23

Paul Hataway  
+1-972-801-4830

Reg Sales Mgr: Paul Hataway  
phataway@stalkerradar.com

Effective From : 08/28/2023

Valid Through: 11/26/2023

Lead Time: 2 working days

<b>Bill To:</b> Elkhart Memorial High School 2608 California Road Elkhart, IN 46514-1222	<b>Customer ID:</b> 010100  Accounts Payable	<b>Ship To:</b> Elkhart Memorial High School 2608 California Road Elkhart, IN 46514-1222	<i>FedEx Ground</i>  Scott Rost
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Grp	Qty	Package	Description	Wrrnty/Mo	Price	Ext Price
1	1	811-0003-00	Pro II + Sport Radar with Carrying Case	24	\$1,725.00	\$1,725.00

Ln	Qty	Part Number	Description	Price	Ext Price
1	1	200-1271-20	Pro II+ Sport Radar		\$0.00
2	1	200-0944-11	Lithium Ion Battery Handle, SII, X-Series, ProII		\$0.00
3	1	200-0842-00	In-line Li-Ion Battery Charger		\$0.00
4	1	011-0268-00	Pro II+ Quick Start Guide		\$0.00
5	1	011-0282-00	Wireless Speed Sign Quick Guide		\$0.00
6	1	035-0372-01	Hard Case w/Shipping Box, Sport2/Pro II/SDR		\$0.00
7	1	006-0079-00	Pro II App and Accessories Flyer		\$0.00
8	1	060-1000-24	24-Month Warranty		\$0.00

**Group Total** \$1,725.00

Product	\$1,725.00	Sub-Total:	\$1,425.00
Discount 300.00	\$300.00	Sales Tax 0%	\$0.00
Shipping & Handling:		\$25.00	
<b>Total: USD</b>		<b>\$1,450.00</b>	

Payment Terms: Net 30 days

001

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.

September 5, 2023

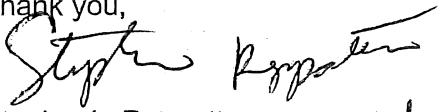

To Whom It May Concern:

The West Side Drama Department is requesting approval to purchase a show kit (30 actor books, a director's book, performance CD, and choreography DVD), an additional 30 actor books, digital logo pack, and video license for Elf Jr the Musical through Musical Theater International (MTI). The cost including shipping is \$1,019.00.

This would be used for our annual production put on Friday December 15, 2023.

If you have any questions or concerns, please feel free to contact me (Stephanie Rappatta).

Thank you,

  
Stephanie Rappatta  
Drama Club Sponsor  
West Side Middle School 



STEPHANIE RAPPATTA

Hi, STEPHANIE

ACCESS LEVEL: 2

You are listed as the PRIMARY CONTACT for West Side Middle School (Acct. 0059436)

[VIEW / EDIT PROFILE →](#)  
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# West Side Middle School

Account: 0059436

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[FAQs](#)

[Streaming FAQs](#)

ACCOUNT OVERVIEW

APPLICATIONS

ORGANIZATIONS: WEST SIDE MIDDLE SCHOOL ▼

# STEP 7

BUY A SHOWKIT

## Materials 1 2 3 4 5 6 7 8 9

## Production Materials

ShowKit	QUANTITY	COST EACH	TOTAL
Royalty Fee	1	\$139.00	\$139.00
Material Fee	1	\$556.00	\$556.00
Material Included:			
GUIDE VOCAL AND PERF TRACKS DIGITAL	1		
DOWNLOADABLE RESOURCES AND MEDIA	1		
PIANO VOCAL SCORE	1		
DIRECTOR'S GUIDE	1		

ACTOR'S BOOK

30

CHOREOGRAPHY VIDEOS  
DIGITAL

1

Shipping and Handling

Standard ▼

\$45.00

Sales Tax (if applicable)

\$0.00

**Sub Total****\$740.00**

## Additional Production Materials

Additional Production Materials	INCLUDED	ADDITIONAL	COST EACH	TOTAL
PIANO VOCAL SCORE	1	<u>0</u>	\$40.00	\$0.00
DIRECTOR'S GUIDE	1	<u>1</u>	\$100.00	\$100.00
ACTOR'S BOOK	30	<u>1</u>	\$10.00	\$10.00

Shipping and

Handling

Standard ▼

\$19.00

Sales Tax (if

applicable)

\$0.00

**Sub Total****\$129.00**

## Theatrical Materials

Theatrical Resources	QUANTITY	COST EACH	TOTAL
ACTOR'S BOOK TENPACK	<u>0</u>	\$75.00	\$0.00

	<u>0</u>	\$125.00	\$0.00
CUSTOMIZABLE POSTER AND LAYERED ARTWORK (Requires purchase of Logo Pack)			
	<u>0</u>	\$21.00	\$0.00
HOW DOES THE SHOW GO ON?			
LOGO PACK DIGITAL	<u>1</u>	\$75.00	\$75.00
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK ADULT LARGE			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK ADULT MEDIUM			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK ADULT SMALL			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK ADULT X-LARGE			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK ADULT XX-LARGE			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK CHILD LARGE			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK CHILD MEDIUM			
	<u>0</u>	\$80.00	\$0.00
LOGO TEES SIX-PACK CHILD SMALL			
	<u>0</u>	\$199.00	\$0.00
PRODUCTIONPRO-DIGITAL SCRIPT/SCORE			
SCENIC PROJECTIONS	<u>0</u>	\$450.00	\$0.00
SCENIC PROJECTIONS PRO	<u>0</u>	\$1,795.00	\$0.00
STAGE WRITE APPLICATION	<u>0</u>	\$150.00	\$0.00
STREAMING LICENSE	<u>0</u>	\$75.00	\$0.00
VIDEO LICENSE	<u>1</u>	\$75.00	\$75.00

Shipping and Handling	Standard ▼	\$0.00
Sales Tax (if applicable)		\$0.00

<b>Sub Total</b>	<b>\$150.00</b>
------------------	-----------------

[Calculate my shipping fee](#)

## TOTAL

Production materials SUB TOTAL	\$740.00
Additional production materials SUB	
TOTAL	\$129.00
Theatrical resources SUB TOTAL	\$150.00
	<hr/>
	\$1,019.00

## Digital Download Delivery

*If you've ordered one of our digital resources, such as a Logo Pack or Streaming License, please enter the name and email for the recipient of the download information.*

**Email**SRAPPATTA@ELKHART.K12.IN.US**Address:****First Name:** STEPHANIE**Last Name:** RAPPATTA[← BACK](#)[CONTINUE →](#)

Music Theatre International  
423 West 55th Street, 2nd Fl.  
New York, NY 10019

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ELKHART AREA CAREER CENTER

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**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: MR. MARK MOW**  
**BOARD OF SCHOOL TRUSTEES**

**FROM: BRANDON EAKINS** *BE*

**DATE: AUGUST 17, 2023**

**RE: DONATION APPROVAL - EACC**

Economic Development Corporation of Elkhart County has donated 13 dozen pairs of safety glasses and 3 boxes of ear plugs. These items will be used in many of our programs.

These items will be very useful as they will be used by students for safety while training.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. David Damerow  
Economic Development Corporation of Elkhart County  
300 NIBCO Parkway, Ste 201  
Elkhart, IN 46516

**ELKHART HIGH SCHOOL**  
2608 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5600

★ ★

**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: 8/23/23

TO: Mr. Mark Mow  
Board of School Trustees

FROM: Brian Buckley & Jacquie Rost  
Elkhart High School Athletic Department

RE: Donation Approval

A donation in the amount of \$600.00 has been given to the Elkhart High School Boys Tennis Team from the Elkhart Athletic Club. These funds will be used to assist with the growth and development of the Boys Tennis Team.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Elkhart Athletic Club  
2608 California Rd.  
Elkhart, IN 46514

**ELKHART HIGH SCHOOL**  
2608 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5600

★ ★

**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: 8/23/23

TO: Mr. Mark Mow  
Board of School Trustees

FROM: Brian Buckley & Jacquie Rost  
Elkhart High School Athletic Department

RE: Donation Approval

A donation in the amount of \$800.00 has been given to Elkhart High School Athletics from Linda Homo. These funds will be used to assist with paying the timing officials for Cross Country

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Linda Homo  
20399 SR 120  
Bristol,IN 46507



Phyllis Tubbs  
71075 Dawn Dr.  
Union, MI 49130

**PIERRE MORAN MIDDLE SCHOOL**  
200 WEST LUSHER AVENUE • ELKHART, IN 46517  
PHONE: 574-295-4805

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

To: Board of School Trustees  
Superintendent Mark Mow

From: Jeff Hemmerlein, Principal Pierre Moran MS

Date: 8/30/23

Subject: Gift Acceptance

Donation of \$3,837.35 from Jason Obendorf of Medallion Plastics Inc. to Pierre Moran Middle School's Volleyball Team to help with the purchase of: Under Armour court shoes, knee pads, travel bags and shorts to aid in the continued growth of the volleyball program at Pierre Moran Middle School.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Jason Obendorf  
56228 County Road 21  
Bristol, IN 46507

Respectfully submitted,

HERA-2

Jeff Hemmerlein

Principal, Pierre Moran MS

**ELKHART HIGH SCHOOL**  
2608 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5600

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: 8/23/23

TO: Mr. Mark Mow  
Board of School Trustees

FROM: Brian Buckley & Jacquie Rost  
Elkhart High School Athletic Department

RE: Donation Approval

A donation in the amount of \$1000.00 has been given to the Elkhart High School Girls Soccer Team from Simonton Sales Inc. These funds will be used to assist with the growth and development of the Girls Soccer Team.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Simonton Sales Inc  
50909 Hemingway Lane  
Elkhart,IN 46514



**ELKHART HIGH SCHOOL**  
2608 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5600

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**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: 8/30/23

TO: Mr. Mark Mow  
Board of School Trustees

FROM: Brian Buckley & Jacquie Rost  
Elkhart High School Athletic Department

RE: Donation Approval

A donation in the amount of \$900.00 has been given to the Elkhart High School Volleyball Team from West Side Middle School. This is in appreciation of the High School Volleyball team working the Middle School Volleyball Tournament. These funds will be used to assist with the growth and development of the Volleyball Team.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

West Side Middle School  
101 South Nappanee Street  
Elkhart, IN 46514







**ELKHART COMMUNITY SCHOOLS**

**Elkhart, Indiana**

DATE: September 8, 2023

TO: Mark Mow, Superintendent

FROM: Dr. Bruce Stahly

RE: **Conference Leave Requests**

**September 12, 2023 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

<b>2022 - 2023 CONFERENCES</b>	<b>EXPENSES</b>	<b>SUBSTITUTE</b>
<b>AP TIP-IN FALL CONFERENCE</b> This conference will provide Erica collaboration time with other AP Biology teachers and will engage in an array of instructional practice-focused breakout sessions to help increase the number of students scoring 3, 4 or 5 on their AP test. Information gained at this conference will be shared with others in the AP PLC to work together to keep the rigor high with accessibility to all. Virtual September 14, 2023 ERICA SHANNON - EHS (0-0)	\$0.00	\$0.00
<b>FBLA STATE ADVISER TRAINING &amp; FBLA AT IACTE CONFERENCE</b> Julie Jerzak is State Chair of Indiana Future Business Leaders of America. Julie is responsible for coordinating the annual advisor leadership conference and the FBLA activities at the IACTE Conference. All expenses and sub coverage are paid by FBLA Indiana Chapter. Muncie & Indianapolis, IN September 21-22, 2023 JULIE JERZAK - EHS BUSINESS & INTERNATIONAL (0-0)	\$0.00	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>
2022 YEAR-TO-DATE EDUCATION FUNDS	\$22,516.62	\$2,755.00
2023 YEAR-TO-DATE EDUCATION FUNDS	\$10,946.97	\$475.00
2022 YEAR-TO-DATE OTHER FUNDS	\$198,529.66	\$6,175.00
2022 YEAR-TO-DATE ADJUSTMENTS	-\$2,547.75	\$0.00
2023 YEAR-TO-DATE OTHER FUNDS	\$242,956.35	\$4,465.00
2023 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$472,401.85</b>	<b>\$13,870.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)*


# ELKHART COMMUNITY SCHOOLS

## Elkhart, Indiana

DATE: September 6, 2023  
 TO: Mr. Mark Mow  
 FROM: Brandon Eakins *BE*  
 RE: Conference Leave Requests Paid Under Carl D. Perkins Grant  
 September 12, 2023 - Board of School Trustees Meeting

2023-2024 CONFERENCES	EXPENSES	SUBSTITUTE
<b>Indiana ACTE Conference</b> This conference is mandatory per the state department of education. I will use knowledge obtained at this conference to improve my classroom for the students.  Indianapolis, IN September 21 - 23, 2023 Laura Blair (0-0) Morgan Rush (0-0) Jesse Tindle (0-0) Brenda Kolbe (0-0) Leadership	\$2,250.00	\$0.00
<b>Elkhart Leadership Academy Retreat</b> I have been accepted to be a part of this Academy. We will experience personal growth development through facilitated leadership exercises and training as well as learn more about the Leadership and Team tools that will be used by the NPO Impact teams Lawton, MI September 13 & 14, 2023 Kristen Milton-Watt (0-0) Leadership	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,250.00</b>	<b>\$0.00</b>
2023-24 YEAR-TO-DATE PERKINS FUNDS	\$2,289.98	\$0.00
<b>GRAND TOTAL</b>	<b>\$4,539.98</b>	<b>\$0.00</b>

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
AIAA STEM Classroom Grant	American Institute of Aeronautics and Astronautics	Elkhart High School - Rocketry Team	Dan Walsh	\$ 500.00	Rocket Supplies for the Rocketry Team	Increase student understanding of the Engineering Design Process which includes, Design, Test and Evaluate, Redesign, Test and Evaluate.	Rocket Motors (10 x \$25), Altimeters (\$50 x 5)	9/15/2023
Indiana Sports Corp Youth Grant	Indiana Sports Corp	Daly Elementary	William Cunha	\$5,000.00	The grant funds will be allocated to various key areas of the youth soccer program at Mary Daly, ensuring comprehensive player development, facility improvement, inclusivity and community engagement. Additionally, a contingency fund may be set aside to address any unexpected expenses that may arise during the implementation of the program. The detailed breakdown showcases our commitment to enhancing the soccer experience for the students at Mary Daly while aligning with the goals and values of our school district.	The grant funds will be thoughtfully allocated to enhance various aspects of our youth soccer program, ensuring improved player development, facility safety, inclusivity, and community engagement. The tentative budget breakdown demonstrates our commitment to utilizing the grant effectively and aligns with our school district's values and objectives.	Tentative outline is as follows: Player Development and Coaching (Specialized training sessions with certified staff, coaching equipment and coaching materials and resources) - \$1900; Facility Enhancement (Upgrading soccer field lines and markings, Safety equipment and first aid, minor field maintenance and improvement) - \$1050; Equipment and Uniforms (Soccer balls, cones, training gear, uniforms and storage solutions) - \$800; Community Event (End-of-season skill display event, awards and certificates) - \$400; Marketing and Promotions ( Design and printing of information flyers and banners, and promotional material for school and community) - \$300; Administrative Costs (Grant administration and reporting, administrative supplies) - \$300; Contingency Fund (5%) (Unforeseen expenses and adjustments) - \$250	10/31/2023

  
9/1/23



## HUMAN RESOURCES

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# ELKHART

COMMUNITY SCHOOLS

## INTERNAL MEMO

**TO: MR. MARK MOW**  
**FROM: MS. MAGGIE LOZANO**  
**DATE: SEPTEMBER 12, 2023**

### PERSONNEL RECOMMENDATIONS

#### CERTIFIED

- a. **Agreement** – We recommend the approval of an agreement for services.
- b. **Agreement** – We recommend the approval of a consent agreement.
- c. **Agreement** – We recommend approval to authorize District Counsel/Chief of Staff to execute any settlement documents on behalf of Elkhart Community Schools related to litigation initiated by Elkhart Community Schools, following review of the proposed settlement by the Board of School Trustees.
- d. **New Certified Staff** – We recommend the following new certified staff for employment in the 2023-24 school year:

<b>Jason Chrapliwy</b>	<b>Freshman Division/Social Studies</b>
<b>Erick Martinez</b>	<b>Elkhart High/Special Education Intern</b>
<b>Alyssa Varacalli</b>	<b>West Side/Physical Education</b>
<b>Joseph Wheeler</b>	<b>PRIDE Academy/Alternative Programs</b>

- e. **Resignation** – We report the resignation of the following employees:

<b>Umile Belmonte</b> Began: 8/14/23	<b>Elkhart High/English Learners</b> Did not start
<b>Amanda Davis</b> Began: 1/25/21	<b>Pierre Moran/Language Arts</b> Resign: 9/1/23
<b>Michelle Huff</b> Began: 8/10/21	<b>ESC/Intervention</b> Resign: 8/18/23
<b>Haleigh Jenks</b> Began: 8/14/23	<b>Bristol/Kindergarten</b> Resign: 8/28/23

**Jennifer Webber**  
Began: 8/8/22

**Riverview/Grade 3**  
Resign: 5/25/23

**Tara White**  
Began: 1/4/16

**ESC/Director of Literacy**  
Resign: 8/29/23

- f. **Unpaid Leave** – We recommend an unpaid leave for the following employees:

**Katie Hertsel**  
Began: 8/23/23

**Freshman Division/Special Education**  
End: 9/22/23

**Mackenzie Hill**  
Began: 8/14/23

**Daly/Grade 3**  
End 5/31/24

## **CLASSIFIED**

- a. **Administrative Appointment** – We recommend the approval of the following administrator appointment effective 9/18/2023:

**David Bowman**

**Director of Transportation**

- a. **New Hires** – We recommend regular employment of the following classified employees:

**Ruby Flores**  
Began: 7/18/23

**Tech Services/Support Technician**  
PE: 9/11/23

**Maria Gonzalez Alvarado**  
Began: 7/10/23

**School Without Walls/Secretary**  
PE: 9/5/23

**Hannah Harmon**  
Began: 7/17/23

**Daly/Site Coordinator**  
PE: 9/11/23

**Ja'Quana Ingram-Matthews**  
Began: 4/20/23

**Transportation/Bus Helper**  
PE: 9/5/23

**Lisa Lopez**  
Began: 4/25/23

**Woodland & Elkhart High/Food Service**  
PE: 9/11/23

**Steven McCarty**  
Began: 4/19/23

**Transportation/Bus Driver**  
PE: 9/5/23

**Mary Powell**  
Began: 7/17/23

**Beck/Site Coordinator**  
PE: 9/11/23



**Priscilla Rodriguez**  
Began: 4/10/23

**North Side/Paraprofessional**  
PE: 8/25/23

**Seth Semancik**  
Began: 7/17/23

**Pierre Moran/Site Coordinator**  
PE: 9/11/23

b. **Retirement** – We report the retirement of the following classified employees:

**Michelle Ivey**  
Began: 8/21/02

**Transportation/Bus Driver**  
Retire: 9/13/23  
YOS: 21

**Teresa McLain**  
Began: 8/1/12

**ESC/Secretary**  
Retire: 9/1/23  
YOS: 11

**Michele Piper**  
Began: 11/24/98

**Transportation/Bus Driver**  
Retire: 8/30/23  
YOS: 24

c. **Re-Assignment** – We recommend the approval of a reassignment of the following classified employee to a certified position effective 8/28/2023:

**Erick Martinez**

**ESC/Communication Specialist**

d. **Unpaid Leave** – We recommend an unpaid leave for the following employees:

**Luella Hanks**  
Began: 8/16/23

**North Side/Paraprofessional**  
End: 12/21/23

**Deondra Nelson**  
Began: 9/8/23

**Transportation/Bus Driver**  
End: 10/6/23

**Sesalie Nelson**  
Began: 8/16/23

**Daly/Paraprofessional**  
End: 12/3/23

e. **Resignation** – We report the resignation of the following classified employees:

**Shanel Bevier**  
Began: 1/17/23

**Elkhart High/Food Service**  
Resign: 9/5/23

**Heidi Brewton**  
Began: 1/9/23

**Freshman Division/RBT**  
Resign: 10/20/23

**Ciera Chandonia**  
Began: 8/19/20

**Transportation/Bus Driver**  
Resign: 5/25/23



**Rafael Colindres II**

Began: 2/15/23

**Kimberly Kratzer**

Began: 8/9/21

**Hanna Losee**

Began: 12/18/20

**Regina Malkowski**

Began: 10/31/18

**Christina Stewart**

Began: 8/8/22

**Payton Tessely**

Began: 11/2/21

**Kristin Whitaker**

Began: 8/22/18

**Transportation/Bus Helper**

Resign: 8/29/23

**North Side & Osolo/ Food Service**

Resign: 9/1/23

**Elkhart Academy/Substitute Teacher**

Resign: 5/25/23

**Woodland/Paraprofessional**

Resign: 9/8/23

**Pinewood/Technical Assistant**

Resign: 9/15/23

**Freshman Division/Paraprofessional**

Resign: 12/21/23

**Osolo/Technical Assistant**

Resign: 9/29/23







## SCHOOL CALENDAR: July 2023 – June 2024

JULY 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### JULY

AUGUST 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

14 teacher days/11 student days

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20 teacher days/20 student days

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 teacher days/19 student days

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

19 teacher days/19 student days

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 teacher days/15 student days  
[88 teacher days/84 student days]

### AUGUST

**8/14/23**: Full day pre-session for teachers – non student day  
**8/15/23**: Full day pre-session for teachers – non student day  
**8/16/23**: Full day pre-session for teachers – non student day  
**8/17/23**: Students' first day – full day for all students

### SEPTEMBER

**9/4/23**: Labor Day – ALL BUILDINGS CLOSED  
**9/26/23**: eLearning/Staff PD

### OCTOBER

**10/13/23**: End of 1<sup>st</sup> Grading Period/Midterm (41 days)  
**10/23-10/24/23**: Elementary and Secondary P/T Conferences (evening hours)  
**10/25/23**: Elementary and Secondary P/T Conferences (morning hours) and eLearning for all students  
**10/26-10/30/23**: Fall Recess – ALL SCHOOLS CLOSED

### NOVEMBER

**11/22-11/24/23**: Thanksgiving Recess – ALL SCHOOLS CLOSED

### DECEMBER

**12/7/23**: eLearning/Staff PD  
**12/21/23**: End of 2<sup>nd</sup> Grading Period/1<sup>st</sup> Semester (43 days)  
**12/22 – 12/29/23**: Winter Recess – ALL SCHOOLS CLOSED

### JANUARY

**1/1-1/5/24**: Winter Recess – ALL SCHOOLS CLOSED  
**1/8/24**: School resumes after Winter Break  
**1/15/24**: Martin Luther King, Jr Day – ALL SCHOOLS CLOSED

### FEBRUARY

**2/1/24**: eLearning/Staff PD  
**2/16-2/19/24**: Presidents' Recess – ALL SCHOOLS CLOSED

### MARCH

**3/6/24**: eLearning/Staff PD  
**\*3/6/24: SAT School Day**  
participants are expected to come to school in-person for testing  
**3/15/24**: End of 3<sup>rd</sup> Grading Period/Midterm (47 days)

### APRIL

**4/1-4/5/24**: Spring Break – ALL SCHOOLS CLOSED  
**4/11/24**: Kindergarten Kick-off (Kindergarten Registration runs April 8-May 5)  
**4/16/24**: eLearning/Staff PD Regular in-person

### MAY

**5/27/24**: Memorial Day – ALL BUILDINGS CLOSED  
**5/31/24**: Last day for students and teachers (49 days)

### JUNE

**6/3/24**: In the event an eLearning day cannot be utilized for a closure during the school year, school would be in session in person on this day

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

17 teacher days/17 student days

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 teacher days/19 student days

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6*	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

21 teacher days/21 student days

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 teacher days/17 student days

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 teacher days/22 student days  
[96 teacher days/96 student days]

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Seeking Approval by Board of School Trustees: 9/12/23  
184 teacher days/180 student days

Book	Policy Manual
Section	3000 Personnel
Title	PROPOSED REVISED TEACHER APPRECIATION GRANTS
Code	po3220.01C
Status	
Adopted	September 12, 2017
Last Revised	August 23, 2022
Last Reviewed	September 12, 2023

### 3220.01C - **TEACHER APPRECIATION GRANTS**

The Board of School Trustees adopts this policy for the purpose of determining the distribution of teacher appreciation grants. This policy shall be submitted to the Indiana Department of Education (IDOE) along with the School Corporation's staff performance evaluation plan online as one (1) document by September ~~16, 2022~~ **15, 2023**.

#### **Definitions:**

For purposes of this policy, the following definitions apply:

The term teacher means a professional person whose position with the Corporation requires a license (as defined in I.C. 20-28-1-7) and whose primary responsibility is the instruction of students.

The term license refers to a document issued by the IDOE that grants permission to serve as a particular kind of teacher. The term includes any certificate or permits issued by the IDOE.

#### **Distribution of Annual Teacher Appreciation Grants:**

Teacher appreciation grant funds received by the Corporation shall be distributed to licensed teachers who meet the following criteria:

- A. employed in the classroom (including providing instruction in a virtual classroom setting);
- B. rated as Effective or Highly Effective on their most recent performance evaluation; and
- C. employed by the Corporation as of December 1st of the year in which the teacher appreciation grant funds are received by the Corporation.

The Corporation shall distribute the teacher appreciation grant funds it receives as follows:

- A. The Corporation shall not allocate a percentage of the Teacher Appreciation Grant funds received to provide a supplemental award to each teacher with less than five (5) years of service who is rated as highly effective or effective on the most recent performance evaluation;
- B. A cash stipend as determined by the Superintendent shall be distributed to all teachers in the Corporation who are rated as Effective; and
- C. A cash stipend in an amount that is twenty-five percent (25%) more than the stipend given to the teachers rated as Effective shall be distributed to all teachers in the Corporation who are rated as Highly Effective.

A stipend to an individual teacher in a particular year is not subject to collective bargaining but is discussable and is in addition to the minimum salary or increases in the salary set under I.C. 20-28-9-5.

The Corporation shall distribute all stipends from a teacher appreciation grant to individual teachers within twenty (20) business days of the date the IDOE distributes the teacher appreciation grant funds to the Corporation.

This policy shall be reviewed annually by the Board and shall be submitted to the IDOE annually by the Superintendent as indicated above.

Revised 9/11/18

Revised 9/10/19  
Revised 9/8/20  
T.C. 8/10/21

© Neola 2021

Legal

I.C. 20-18-2-22

I.C. 20-28-1-7

I.C. 20-43-10-3.5

**RESOLUTIONS OF THE BOARD OF SCHOOL TRUSTEES OF THE  
ELKHART COMMUNITY SCHOOLS**

WHEREAS, the Elkhart Community School Building Corporation (the “Corporation”) was established August 25, 1998, as a nonprofit corporation operating pursuant to the provisions of the Indiana Nonprofit Act of 1991, as amended, Indiana Code 23-17 (the “Act”), for the purpose of assisting the Elkhart Community Schools, Elkhart County, Indiana (the “School Corporation”), with the financing of land acquisition, facility improvements and equipping projects; and

WHEREAS, the School Corporation has been requested by the City of Elkhart, Indiana (the “City”), to have the Corporation, as the owner of the vacant property adjacent to the existing Monger Elementary School set forth on Exhibit A and Exhibit B attached hereto (the “Vacant Monger Property”), convey to the City the fee simple ownership in the Vacant Monger Property or grant to the City such other property rights in the Vacant Monger Property as requested by the City and agreed to by the School Corporation; and

WHEREAS, the Vacant Monger Property is currently part of the property subject to the mortgage created by a Trust Indenture, dated as of May 15, 2022 (the “Indenture”), by and between the Corporation and U.S. Bank Trust Company, National Association, as trustee (the “Trustee”), and is subject to the Lease (as defined in the Indenture), by and between the Corporation, as lessor, and the School Corporation, as lessee; and

WHEREAS, Section 8.03(a) of the Indenture allows any of portion of the property subject to the mortgage created by the Indenture to be released by the Trustee from the lien of the Indenture as long as the Corporation provides the Trustee with a resolution of the Board of Directors of the Corporation determining such portion of the property has become unfit or unnecessary for use and the release of such portion of the property will not cause or require a reduction in the amount of the rent payable under the Lease; and

WHEREAS, the School Corporation now desires (a) to approve either the conveyance by the Corporation to the City of the fee simple ownership in the Vacant Monger Property or the granting to the City of such other property rights in the Vacant Monger Property as requested by the City and agreed to by the School Corporation and (b) to acknowledge to the Corporation that such conveyance or granting of such property rights to the City will not cause or require a reduction in the amount of the rent payable under the Lease

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SCHOOL TRUSTEES OF THE ELKHART COMMUNITY SCHOOLS, ELKHART COUNTY, INDIANA, as follows:

SECTION 1. The School Corporation hereby determines the Vacant Monger Property is unnecessary for use and will not cause or require a reduction in the amount of the rent payable by the School Corporation under the Lease.

SECTION 2. Conveying fee simple ownership in the Vacant Monger Property to the City or granting to the City such other property rights as requested by the City and agreed to by the School Corporation on terms and conditions approved by the Board of School Trustees of the School Corporation or its designee, is approved.

SECTION 3. Any member of the Board of School Trustees of the School Corporation or the Superintendent of the School Corporation is hereby authorized and directed, in the name and on behalf of the School Corporation, to execute and deliver such documents to effect the foregoing resolutions, and to take such actions as such of the Board of School Trustees of the School Corporation or the Superintendent of the School Corporation deems necessary or desirable to effect the foregoing resolutions, and any such documents heretofore executed and delivered and any such actions heretofore taken be, and hereby are, ratified and approved.

This Resolution hereby is ADOPTED by the Board of School Trustees of the Elkhart Community Schools, Elkhart County, Indiana, this 12<sup>th</sup> day of September, 2023.

BOARD OF SCHOOL TRUSTEES OF THE ELKHART COMMUNITY SCHOOLS,  
ELKHART COUNTY, INDIANA

AYE

NAY

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ATTEST:

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Secretary of the Board of School Trustees

**EXHIBIT A AND EXHIBIT B**  
**LEGAL DESCRIPTION AND PLAT**

**(Attached hereto)**

# EXHIBIT "A"

Project: 1801933  
Parcel: 1 Fee Simple  
Tax ID No: 20-06-16-260-<sup>033</sup>~~032~~.000-012 <sup>405</sup>  
Form: WD-1

Sheet 1 of 1

Code: N/A

A part of Lots 163 & 164 and a part of vacated Bismark Avenue in Monger's South Allendale Addition, an Addition to the City of Elkhart, located in Section 16, Township 37 North, Range 5 East, Elkhart County, Indiana, the plat of which addition is recorded in Deed Book 115, Pages 411-412 in the Office of the Recorder of said county, and being that part of the grantor(s) land lying within the right-of-way lines depicted on the attached Right-of-Way Parcel Plat, marked EXHIBIT "B", described as follows: BEGINNING at the southeast corner of said Lot 163; thence South 89 degrees 47 minutes 33 seconds West 328.45 feet along the south line of said lots and the prolonged south line of said Lot 164 to the northwestern boundary of said vacated Bismark Avenue designated as point "3002" on said Parcel Plat; thence North 56 degrees 00 minutes 36 seconds East 17.48 feet along said northwestern boundary to the point designated "3003" on said Parcel Plat; thence North 89 degrees 52 minutes 39 seconds East 142.76 feet to the point designated "3004" on said Parcel Plat; thence North 86 degrees 59 minutes 11 seconds East 59.48 feet to the point designated "3005" on said Parcel Plat; thence North 87 degrees 55 minutes 23 seconds East 80.43 feet to the point designated "3006" on said Parcel Plat; thence North 17 degrees 19 minutes 14 seconds West 62.29 feet to the northeastern line of said Lot 164 designated as point "3007" on said Parcel Plat; thence South 33 degrees 53 minutes 10 seconds East 89.61 feet along the northeastern line of said lots to the POINT OF BEGINNING and containing 0.097 acres, more or less.

This description was prepared for the City of Elkhart by the following:

Kantin K Miller 04/15/2022

V.S. Engineering, Inc.  
Kantin K. Miller, P.S.  
Professional Surveyor No. 21300005  
State of Indiana



## RIGHT-OF-WAY PARCEL PLAT

Prepared for the City of Elkhart  
by VS Engineering (Job #19-4066)

NOTE:  
DETAIL OF THIS PORTION  
OF RES. A LIES BEYOND THE  
SCOPE OF THIS PROJECT &  
HAS NOT BEEN SHOWN ON  
THIS EXHIBIT FOR SCALE  
PURPOSES.

## ADDITIONAL DEEDS OF RECORD FOR RES. A:

BK. 161, PG. 556, DATED 01/29/1937 (LOTS 168- 171, 173-174, 181-187)  
BK. 162, PG. 529, DATED 02/23/1938 (LOT 172)  
BK. 168, PG. 431, DATED 09/01/1931 - PARCEL 2 (LOTS 175- 180)  
BK. 192 PG. 181, DATED 12/08/1950 (LOTS 195-196)  
BK. 372, PG. 210, DATED 05/25/1978 (LOT 165 & ADJ. E 1/2 VAC. ALLEY)  
BK. 372, PG. 611, DATED 06/07/1978 (LOTS 188-193, ADJ. E 1/2 VAC.  
WALLACE & W 1/2 VAC. ALLEY)  
BK. 373, PG. 243, DATED 06/29/1978 (LOT 194 & W 1/2 VAC. ALLEY)  
BK. 374, PG. 692, DATED 08/20/1978 (LOTS 166, 167 & E 1/2 VAC. ALLEY)  
INST. No. 2009-15911, DATED 05/05/2009 - TRACT VII, PARCELS "A"



0 50' 100'  
SCALE: 1" = 100'

NOTE:  
D.L. = DEED LINE  
L.L. = LOT LINE

NOTE:  
SEE PAGE 2 OF 3  
FOR R/W DETAIL

PARCEL: 1 OWNER: ELKHART COMMUNITY SCHOOLS  
CODE: N/A  
PROJECT: 1801933  
COUNTY: ELKHART  
ROAD: HIVELY AVE.  
SECTION: 16  
TOWNSHIP: 37 N. NOTE: DIMENSIONS SHOWN  
RANGE: 5 E. HEREIN ARE ENGLISH.

DES. NO.: 1801933  
DRAWN BY: N.J. COYLE 02/24/2022  
CHECKED BY: K.K. MILLER 04/15/2022

INST No. 98-020170, DATED 01/31/1996 (LOTS 163 & 165)  
ADDITIONAL DEEDS OF RECORD (SEE ABOVE)  
TAX ID No. 20-06-16-260-032.000-012  
33

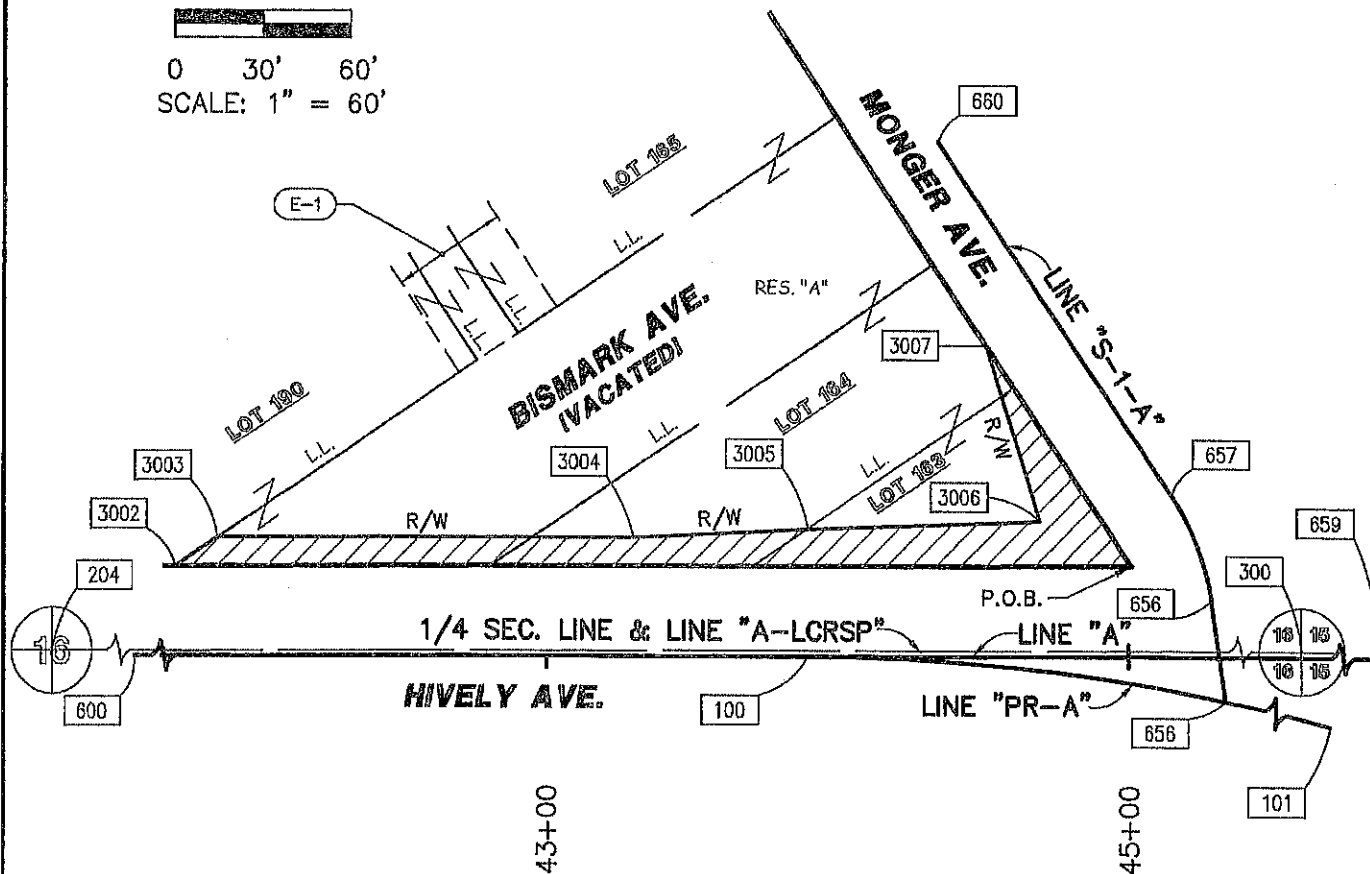
DIMENSIONS SHOWN ARE FROM THE ABOVE LISTED RECORD DOCUMENTS.





0 30' 60'  
SCALE: 1" = 60'

MONGER'S SOUTH  
ALLEDALE ADDITION  
(BK. 116, PGS. 411-412)



INGRESS/EGRESS ESMT.  
(BK. 377, PG. 137,  
BK. 389, PG. 622 &  
INST. No. 201208150)

NOTE:  
L.L. = LOT LINE

PARCEL: 1 OWNER: ELKHART COMMUNITY SCHOOLS

CODE: N/A

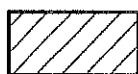
PROJECT: 1801933

COUNTY: ELKHART

ROAD: HIVELY AVE.

SECTION: 16

TOWNSHIP: 37 N. NOTE: DIMENSIONS SHOWN  
RANGE: 5 E. HEREIN ARE ENGLISH.



HATCHED AREA IS THE  
APPROXIMATE TAKING

DES. NO.: 1801933

DRAWN BY: N.J. COYLE 02/24/2022

CHECKED BY: K.K. MILLER 04/15/2022

INST No. 98-020170, DATED 01/31/1996 (LOTS 163 & 165)  
TAX ID No. 20-06-16-260-032,000-012

023

DIMENSIONS SHOWN ARE FROM THE ABOVE LISTED RECORD DOCUMENTS.

## EXHIBIT "B" (cont.)

PAGE 3 OF 3

PARCEL COORDINATE CHART (shown in feet)						
Point	Centerline	Station	Offset	Lt./Rt.	Northing	Easting
100	PR-A	43+89.76	0.00'		485,945.1763	759,702.3602
101	PR-A	47+46.73	0.00'		485,858.1638	760,044.7054
655	S-1-A	100+00.00	0.00'		485,930.7583	759,846.3455
656	S-1-A	100+34.09	0.00'		485,984.5003	759,841.5215
657	S-1-A	100+72.82	0.00'		486,000.3521	759,827.7297
659	A	84+82.56	0.00'		485,951.2356	762,538.8782
660	S-1-A	102+16.53	0.00'		486,119.5614	759,747.4855
3002	A	41+72.72	30.26'	Lt.	485,974.9701	759,485.6140
3003	A	41+87.24	40.00'	Lt.	485,984.7443	759,500.1103
3004	A	43+30.00	40.00'	Lt.	485,985.0493	759,642.8721
3005	A	43+89.40	43.00'	Lt.	485,988.1762	759,702.2684
3006	PR-A	44+85.00	50.00'	Lt.	485,991.0908	759,782.6434
3007	S-1-A	101+50.00	24.75'	Lt.	486,050.5515	759,764.1000
204	SEE LOCATION CONTROL ROUTE SURVEY PLAT					
300						
600						

NOTE: STATIONS & OFFSETS CONTROL OVER BOTH NORTH & EAST COORDINATES  
AND BEARINGS & DISTANCES.

## SURVEYOR'S STATEMENT

To the best of my knowledge and belief, this plat, together with the "Location Control Route Survey" recorded as Instrument No. 2019-21931 in the Office of the Recorder of Elkhart County, Indiana, (Incorporated and made a part hereof by reference) comprise a Route Survey, executed in accordance with Indiana Administrative Code 865 IAC 1-12, ("Rule 12").

*Kantini K Miller* 04/15/2022

VS ENGINEERING, INC.  
KANTIN K. MILLER, P.S.  
PROFESSIONAL SURVEYOR No. 21300005  
STATE OF INDIANA



PARCEL: 1 OWNER: ELKHART COMMUNITY SCHOOLS

CODE: N/A

PROJECT: 1801933

COUNTY: ELKHART

ROAD: HIVEY AVE.

SECTION: 16

TOWNSHIP: 37 N.

RANGE: 5 E.

NOTE: DIMENSIONS SHOWN HEREIN ARE ENGLISH.

DES. NO.: 1801933

DRAWN BY: N.J. COYLE 02/24/2022

CHECKED BY: K.K. MILLER 04/15/2022

**RESOLUTIONS OF THE BOARD OF SCHOOL TRUSTEES OF THE  
ELKHART COMMUNITY SCHOOLS**

WHEREAS, the Elkhart Community School Building Corporation (the "Corporation") was established August 25, 1998, as a nonprofit corporation operating pursuant to the provisions of the Indiana Nonprofit Act of 1991, as amended, Indiana Code 23-17 (the "Act"), for the purpose of assisting the Elkhart Community Schools, Elkhart County, Indiana (the "School Corporation"), with the financing of land acquisition, facility improvements and equipping projects; and

WHEREAS, the School Corporation has been requested by the City of Elkhart, Indiana (the "City"), to have the Corporation, as the owner of the vacant property adjacent to the existing Pinewood Elementary School set forth on Exhibit A and Exhibit B attached hereto (the "Vacant Pinewood Property"), convey to the City the fee simple ownership in the Vacant Pinewood Property or grant to the City such other property rights in the Vacant Pinewood Property as requested by the City and agreed to by the School Corporation; and

WHEREAS, the Vacant Pinewood Property is currently part of the property subject to the mortgage created by a Trust Indenture, dated as of May 15, 2007 (the "Original Indenture"), as supplemented and amended by a First Supplemental Trust Indenture, dated as of April 1, 2013 (the "First Supplemental Indenture"), and a Second Supplemental Trust Indenture, dated as of October 1, 2016 (the "Second Supplemental Indenture") (the Original Indenture, as supplemented and amended by the First Supplemental Indenture and the Second Supplemental Indenture, the "Indenture"), each of which is by and between the Corporation and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), and is subject to the Lease (as defined in the Indenture), by and between the Corporation, as lessor, and the School Corporation, as lessee; and

WHEREAS, Section 8.03 of the Original Indenture allows any of portion of the property subject to the mortgage created by the Indenture to be released by the Trustee from the lien of the Indenture as long as the Corporation provides the Trustee with a resolution of the Board of Directors of the Corporation determining such portion of the property has become unfit or unnecessary for use and the release of such portion of the property will not cause or require a reduction in the amount of the rent payable under the Lease; and

WHEREAS, the School Corporation now desires (a) to approve either the conveyance by the Corporation to the City of the fee simple ownership in the Vacant Pinewood Property or the granting to the City of such other property rights in the Vacant Pinewood Property as requested by the City and agreed to by the School Corporation and (b) to acknowledge to the Corporation that such conveyance or granting of such property rights to the City will not cause or require a reduction in the amount of the rent payable under the Lease

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SCHOOL TRUSTEES OF THE ELKHART COMMUNITY SCHOOLS, ELKHART COUNTY, INDIANA, as follows:

SECTION 1. The School Corporation hereby determines the Vacant Pinewood Property is unnecessary for use and will not cause or require a reduction in the amount of the rent payable by the School Corporation under the Lease.

SECTION 2. Conveying fee simple ownership in the Vacant Pinewood Property to the City or granting to the City such other property rights as requested by the City and agreed to by the School Corporation on terms and conditions approved by the Board of School Trustees of the School Corporation or its designee, is approved.

SECTION 3. Any member of the Board of School Trustees of the School Corporation or the Superintendent of the School Corporation is hereby authorized and directed, in the name and on behalf of the School Corporation, to execute and deliver such documents to effect the foregoing resolutions, and to take such actions as such of the Board of School Trustees of the School Corporation or the Superintendent of the School Corporation deems necessary or desirable to effect the foregoing resolutions, and any such documents heretofore executed and delivered and any such actions heretofore taken be, and hereby are, ratified and approved.

This Resolution hereby is ADOPTED by the Board of School Trustees of the Elkhart Community Schools, Elkhart County, Indiana, this 12<sup>th</sup> day of September, 2023.

BOARD OF SCHOOL TRUSTEES OF THE ELKHART COMMUNITY SCHOOLS,  
ELKHART COUNTY, INDIANA

AYE

NAY

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ATTEST:

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Secretary of the Board of School Trustees

**EXHIBIT A AND EXHIBIT B**  
**LEGAL DESCRIPTION AND PLAT**

**(Attached hereto)**

## EXHIBIT "A"

Project: 1801611

Sheet 1 of 1

Parcel 43 – Fee Simple

Key No.: 20-02-35-153-002.000-027

Form: WD-1

A part of the Northwest Quarter of Section 35, Township 38 North, Range 5 East of the Second Principal Meridian in Osolo Township, Elkhart County, Indiana, and being that part of the grantor's land lying within the right-of-way lines depicted on the attached Right-of-Way Parcel Plat, marked EXHIBIT "B", described as follows: Beginning on the south line of said quarter section North 88 degrees 29 minutes 20 seconds East 332.18 feet from the southwest corner of quarter section designated as point "301" on said parcel plat, which point of beginning is the southwest corner of the grantor's land; thence North 0 degrees 25 minutes 54 seconds West 29.97 feet along the west line of the grantor's land; North 86 degrees 23 minutes 20 seconds East 127.42 feet parallel with the centerline of Bristol Street to the point designated "706" on said parcel plat; thence Northeasterly 74.82 feet along a curve to the right having a radius of 2041.50 feet and subtended by a long chord having a bearing of North 87 degrees 26 minutes 20 seconds East and a length of 74.82 feet to the point designated "707" on said parcel plat; thence North 88 degrees 29 minutes 20 seconds East 443.88 feet parallel with the south line of said quarter section to the east line of the grantor's land; thence South 0 degrees 29 minutes 21 seconds East 36.01 feet along said east line to the south line of said quarter section and the southeast corner of the grantor's land; thence South 88 degrees 29 minutes 20 seconds West 645.94 feet along said south line and the south line of the grantor's land to the point of beginning, and containing 0.522 acres, more or less, inclusive of the presently existing right-of-way, which contains 0.309 acres, more or less.

All bearings in this description are based on a certain Location Control Route Survey Plat Recorded in Instrument Number 2020-10825.



This description was prepared for the City of Elkhart Board of Public Works by Michael A. Wilson, Indiana Registered Land Surveyor, License Number LS22100008, on the 4<sup>th</sup> day of August, 2022.


A handwritten signature in black ink, appearing to read "Michael A. Wilson", written over a horizontal line.

Inst. # 2007-13110, Dated December 29, 2006  
Inst. # 2007-13111, Dated May 15, 2007  
Inst. # 2013-14002, Dated April 1, 2013  
Inst. # 2016-23315, Dated August 23, 2016  
Inst. # 2016-23316, Dated October 1, 2016

Prepared for the City of Elkhart, Board of Public Works

**STRUCTUREPOINT**  
INC.

0 150' 300'



SCALE: 1"=300'



THIS PLAT WAS PREPARED FROM PUBLIC DOCUMENTS AND NOT CHECKED BY A FIELD SURVEY.

# STRUCTUREPOINT

SCALE: 1"=100'



THIS PLAT WAS PREPARED FROM PUBLIC DOCUMENTS AND NOT CHECKED BY A FIELD SURVEY.



EXHIBIT "B"  
RIGHT-OF-WAY PARCEL PLAT  
Prepared for the City of Elkhart, Board of Public Works  
by: AMERICAN

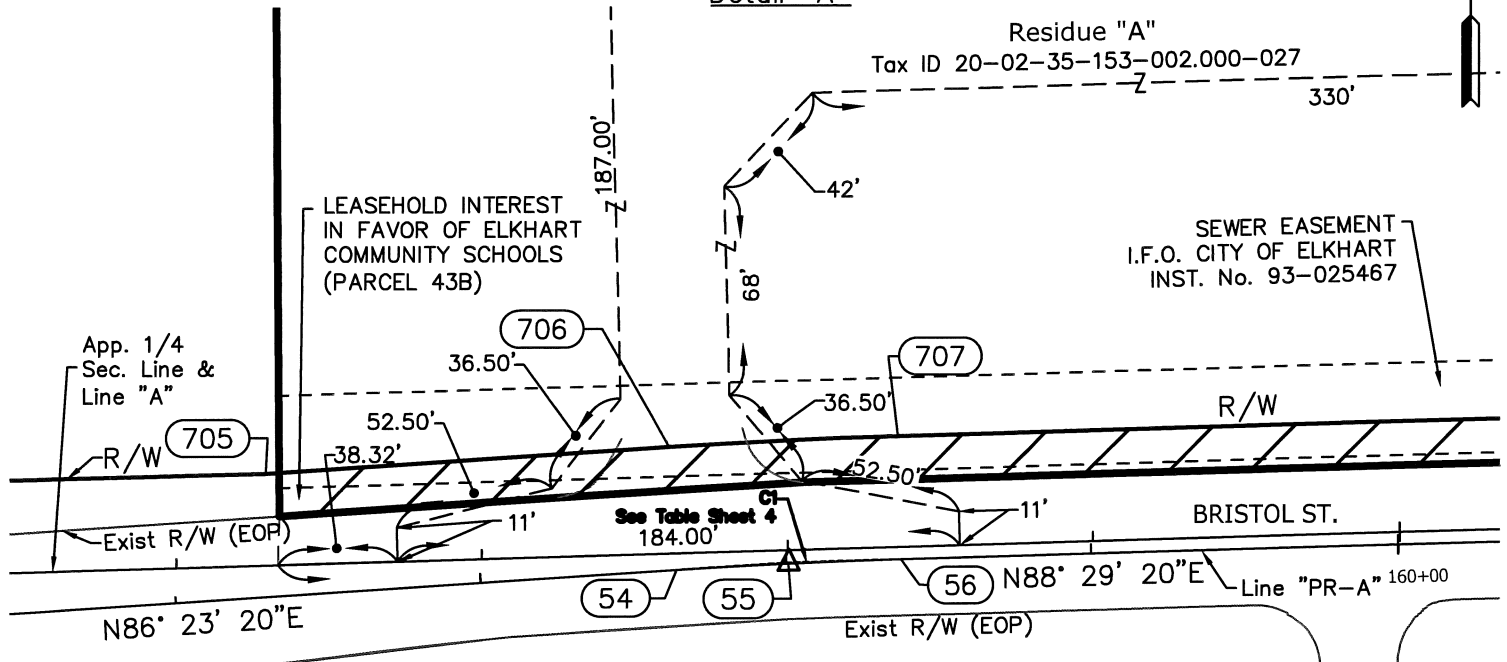
**STRUCTUREPOINT**

Detail "A" INC.

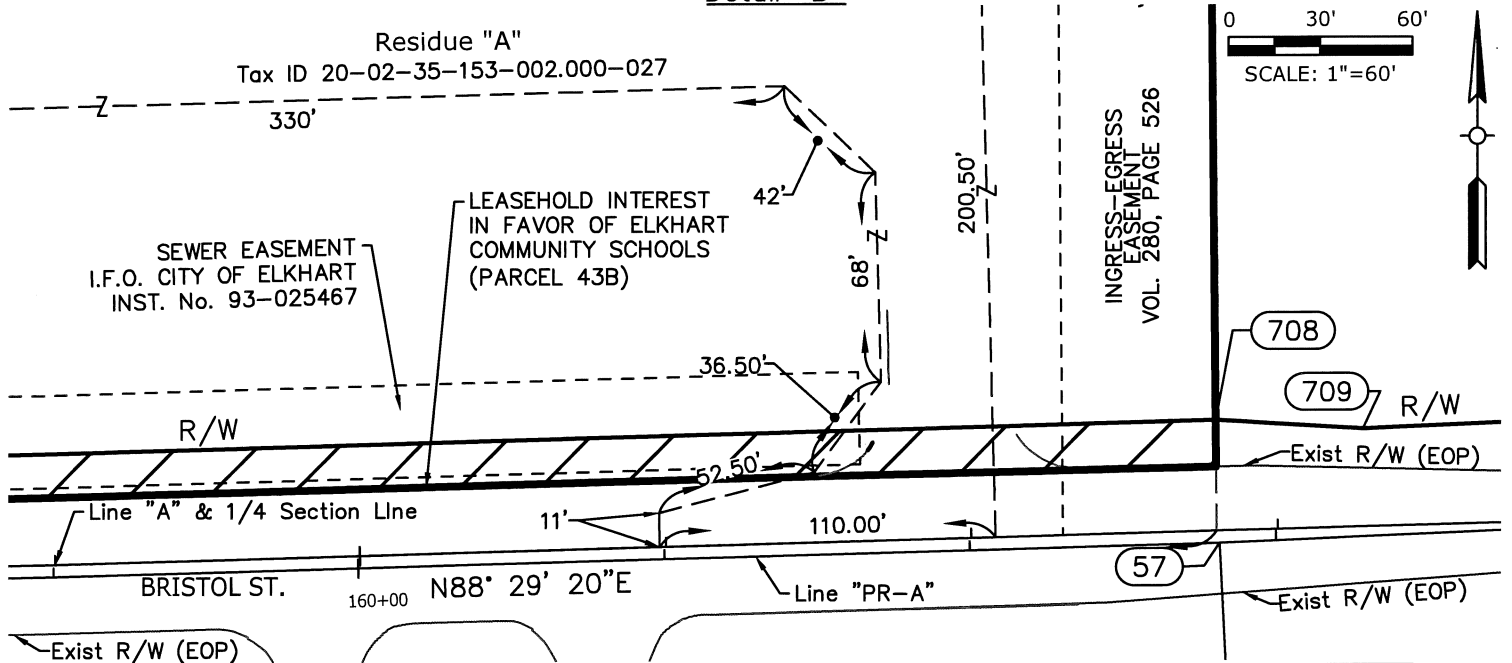
SHEET 3 OF 4

0 30' 60'

SCALE: 1"=60'



Detail "B"



HATCHED AREA IS THE APPROXIMATE TAKING

OWNER: ELKHART COMMUNITY SCHOOL BUILDING CORP.  
+ELKHART COMMUNITY SCHOOLS

PARCEL: 43  
CODE: N/A

PROJECT: 1801611  
ROAD: BRISTOL STREET  
COUNTY: ELKHART  
SECTION: 35  
TOWNSHIP: 38 NORTH  
RANGE: 5 EAST

DRAWN BY: MAP  
CHECKED BY: M.A.WILSON  
DES. NO.: 1801611

Instrument Number 2007-13108, Dated May 15, 2007

See Sheet 1 for Leasehold documents

THIS PLAT WAS PREPARED FROM PUBLIC DOCUMENTS AND NOT CHECKED BY A FIELD SURVEY.

## RIGHT-OF-WAY PARCEL PLAT

Prepared for the City of Elkhart, Board of Public Works

by: AMERICAN

**STRUCTUREPOINT**  
INC.

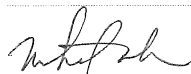
## POINT REFERENCE CHART (Feet)

Point	North	East	Station	Offset	CL
209	SEE LOCATION CONTROL ROUTE SURVEY PLAT				
300					
301					
302					
607					
53	501491.9054	766474.1697	PT 154+80.03	0.00'	PR-A
54	501509.7939	766757.6225	PC 157+64.04	0.00'	PR-A
55	501512.1044	766794.2332	PI 158+00.73	On Tangent	PR-A
56	501513.0717	766830.9040	PT 158+37.40	0.00'	PR-A
57	501524.7826	767274.8328	PI 162+81.48	0.00'	PR-A
58	501552.7860	767919.2460	PI 169+26.51	0.00'	PR-A
705	501541.3979	766623.3225	156+32.00	40.00' Lt.	PR-A
706	501549.7145	766755.1032	+PC (157+64.04)	40.00' Lt.	PR-A
707	501553.0578	766829.8491	+PT (158+37.40)	40.00' Lt.	PR-A
708	501564.7656	767273.5743	+PL (162+81.28)	40.00' Lt.	PR-A
709	501561.8558	767321.7826	163+30.00	35.00' Lt.	PR-A

LINE "PRA" CURVE DATA							
CURVE No.	CURVE POINTS			RADIUS	DELTA	TANGENT	ARC LENGTH
	P.C.	P.I.	P.T.				
C1	54	55	56	2001.50'	2°06'00" R	36.68'	73.36'

## SURVEYOR'S STATEMENT

To the best of my knowledge and belief, this plat, together with the "Location Control Route Survey" recorded as Inst. No. 2020-10825 in the Office of the Recorder of Elkhart County, Indiana, incorporated and made a part hereof by reference, comprise a Route Survey executed in accordance with Indiana Administrative Code 865 IAC 1-12 ("Rule 12").



7-28-2022

Michael A. Wilson  
Professional Surveyor No. LS22100008  
State of Indiana



NOTE: STATIONS AND OFFSETS ARE TO CONTROL OVER NORTH AND EAST COORDINATES.

OWNER: ELKHART COMMUNITY SCHOOL BUILDING CORP  
+ELKHART COMMUNITY SCHOOLS  
PARCEL: 43  
CODE: N/A  
PROJECT: 1801611  
ROAD: BRISTOL STREET  
COUNTY: ELKHART  
SECTION: 35  
TOWNSHIP: 38 NORTH  
RANGE: 5 EAST

DRAWN BY: MAP  
CHECKED BY: M.A. WILSON  
DES. NO.: 1801611

AMERICAN STRUCTUREPOINT, INC. PROJECT NO. 2018.02410

THIS PLAT WAS PREPARED FROM PUBLIC DOCUMENTS AND NOT CHECKED BY A FIELD SURVEY.

## **EXHIBIT "A"**

Project: 1801611

Sheet 1 of 2

Parcel 43A – Temporary Right of Way for Drive Construction and Grading

Key No.: 20-02-35-153-002.000-027

Form: T-3

A part of the Northwest Quarter of Section 35, Township 38 North, Range 5 East of the Second Principal Meridian in Osolo Township, Elkhart County, Indiana, described as follows: Commencing at the southwest corner of said quarter section; thence North 88 degrees 29 minutes 20 seconds East 332.18 feet along the south line of said quarter section to the southwest corner of the grantor's land; thence North 0 degrees 25 minutes 54 seconds West 29.97 feet along the west line of the grantor's land to the point of beginning of this description: thence continuing North 0 degrees 25 minutes 54 seconds West 10.02 feet along said west line; thence North 86 degrees 23 minutes 20 seconds East 92.82 feet; thence North 41 degrees 23 minutes 20 seconds East 21.21 feet; thence North 86 degrees 23 minutes 20 seconds East 19.04 feet parallel with the centerline of Bristol Street; thence Northeasterly 26.80 feet along an arc to the right having a radius of 2066.50 feet and subtended by a long chord having a bearing of North 86 degrees 45 minutes 38 seconds East and a length of 26.80 feet; thence South 48 degrees 27 minutes 53 seconds East 21.52 feet; thence North 81 degrees 55 minutes 39 seconds East 46.11 feet; thence North 89 degrees 55 minutes 16 seconds East 200.06 feet; thence South 85 degrees 48 minutes 02 seconds East 50.25 feet; thence North 88 degrees 29 minutes 20 seconds East 50.00 feet parallel with the centerline of said Bristol Street; thence North 63 degrees 47 minutes 11 seconds East 23.93 feet; thence North 88 degrees 29 minutes 20 seconds East 50.95 feet parallel with said centerline; thence South 28 degrees 04 minutes 34 seconds East 11.18 feet; thence North 88 degrees 29 minutes 20 seconds East 53.41 feet parallel with said centerline; thence North 87 degrees 30 minutes 42 seconds East 0.27 feet parallel with said centerline to the east line of the grantor's land; thence South 0 degrees 29 minutes 21 seconds East 5.00 feet along said east line; thence South 88 degrees 29 minutes 20 seconds West 443.88 feet parallel with said centerline; thence Southwesterly 74.82 feet along an arc to the left having a radius of 2041.50 feet and subtended by a long chord having a bearing of

**EXHIBIT "A"**

Project: 1801611

Sheet 2 of 2

Parcel 43A – Temporary Right of Way for Drive Construction and Grading

Key No.: 20-02-35-153-002.000-027

Form: T-3

South 87 degrees 26 minutes 20 seconds West and a length of 74.82 feet; thence South 86 degrees 23 minutes 20 seconds West 127.42 feet to the point of beginning, and containing 0.174 acres, more or less.



All bearings in this description are based on a certain Location Control Route Survey Plat Recorded in Instrument Number 2020-10825.

This description was prepared for the City of Elkhart Board of Public Works by Michael A. Wilson, Indiana Registered Land Surveyor, License Number LS22100008, on the 4<sup>th</sup> day of August, 2022.

A handwritten signature in cursive script, appearing to read "Michael A. Wilson", written over a horizontal line.