

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

**REVISED
October 9, 2017**

Elkhart Community Schools
Elkhart, Indiana

October 10, 2017

CALENDAR

Oct	10	5:30 p.m.	Public Work Session, Daly Elementary, 1735 Strong Avenue
Oct	10	immediately following	Executive Session, Daly Elementary, 1735 Strong Avenue
Oct	10	7:00 p.m.	Regular Board Meeting, Daly Elementary, 1735 Strong Avenue
Oct	17	11:00 a.m.	Retreat/Public Work Session, J.C. Rice Educational Services Center
Oct	24	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Oct	24	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Nov	14	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Nov	14	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. BUILDING REPORT
 - Building Energy Report – Jeff Komins
 - Mary Daly Principal – Josh Nice
- E. MINUTES - September 21, 2017 – Joint City/Public Work Session
September 26, 2017 – Public Work Session
September 26, 2017 – Regular Board Meeting

F. TREASURER'S REPORT

Consideration of Claims

Gift Acceptance - The administration recommends Board acceptance with appreciation of recent donations made to Elkhart Community Schools.

Public Hearing – A public hearing will be held on the 2018 Budget, 2018 Capital Projects and 2018 School Bus Replacement Plan.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

G. NEW BUSINESS

College and Career Readiness Report

Business Partnerships Report

Data & Assessment Report

Alternative Residential Services Agreement - The administration recommends Board approval of an alternative residential service agreement for an Elkhart Community Schools' student.

New Course Offering - The administration seeks Board approval of proposed new course offering.

Overnight Trip Requests - The administration seeks Board approval of overnight trip requests.

Grants - The administration seeks Board approval for the submission of grants as recommended by the administration.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT



Date: October 4, 2017

TO: Board of School Trustees
FROM: Dr. Robert Haworth, Superintendent of Schools
SUBJECT: Profile of Daly Elementary School

Number of Staff: 2 41 23
 Administrators Certified Staff Classified Staff

Enrollment as of October 3, 2017:

<u>566</u>	<u>38</u>	<u>18</u>	<u>33</u>	<u>0</u>	<u>1</u>	<u>10</u>
TOTAL	%White	%Black	%Hispanic	% Asian/ Pacific Island	% Amer. Indian	% Multi Racial

Previous Year Stability Rate: 67%

(Stability percentage is calculated by dividing the number of students who attended one school all year by the number of students who attended at any point.)

Parent Involvement: 2% (% of families represented in PTA/PTO)

Special Education:

Mild Disabilities program with a blend of inclusion and small group supports

% on Free Lunches: 64% % with Reduced Lunches: 12%

Breakfast Program: 351 (average daily participation)

Special Programs, Special Curriculum Features, Awards/Honors:

Special Programs: Run Club, Daly Dash/Block Party, 6th Grade Job Interview Fair, Robotics, 5th/6th Grade Sports, Kindergarten Cowboy Ethics, Music Programs, Math and Reading Nights, Student Talent Show, Science Fair, All Pro Dads and iMoms breakfasts, Real Men Read, Happy Day Club, Reading Camp, Girl Scouts, and Knights in Training (parents and preschool)

Special Curriculum: April/May Career Units for every grade. Journeys is a base for reading, supplemented with authentic novels and current events literature. Engage New York is the basis for math with a heavy emphasis on Daily Math review, differentiated by class based on class data. Daly has also shifted its PBIS plan focus to PRIDE.

ELKHART COMMUNITY SCHOOLS STABILITY REPORT

SCHOOL	2009-2010** STABILITY (%)	2010-2011** STABILITY (%)	2011-12** STABILITY (%)	2012-13** STABILITY (%)	2013-14** STABILITY (%)	2014-15** STABILITY (%)	2015-16** STABILITY (%)	2016-17** STABILITY (%)
BEARDSLEY	54%	59%	61%	58%	62%	62%	59%	64%
BECK	45%	52%	55%	51%	50%	49%	45%	53%
BRISTOL	72%	74%	76%	71%	72%	73%	76%	73%
CLEVELAND	75%	78%	79%	77%	79%	77%	75%	76%
DALY	67%	73%	74%	67%	62%	65%	69%	67%
EASTWOOD	83%	88%	83%	84%	85%	87%	85%	86%
FEESER	82%	81%	79%	75%	78%	79%	79%	79%
HAWTHORNE	59%	63%	59%	57%	68%	66%	68%	67%
MONGER	66%	73%	74%	65%	66%	70%	71%	69%
OSOLO	72%	72%	74%	73%	75%	74%	68%	74%
PINEWOOD	78%	82%	79%	81%	76%	80%	79%	78%
RIVERVIEW	73%	82%	80%	84%	75%	77%	78%	76%
ROOSEVELT	58%	60%	64%	60%	57%	63%	60%	60%
WOODLAND	59%	61%	58%	56%	59%	59%	62%	65%
NORTH SIDE	67%	71%	72%	69%	75%	73%	75%	70%
PIERRE MORAN	62%	68%	59%	59%	66%	67%	64%	59%
WEST SIDE	64%	73%	73%	68%	69%	76%	75%	37%
CENTRAL	62%	69%	73%	72%	74%	71%	70%	70%
MEMORIAL	62%	69%	72%	71%	72%	66%	64%	60%

**Stability percentage rate is calculated by dividing the number of students who attended one school all year by the number of students who attended at any point.

MARY L. DALY ELEMENTARY SCHOOL

1735 Strong Ave, Elkhart, 46514

Phone: 295-4870

Fax: 295-4877

Principal

Josh Nice

Teresa McLain, Head Secretary/4870

Assistant Principal

Carolyn Lesperance

Stacey Borst, Assistant Secretary

Kindergarten

Kristen Becraft

Molly Merillat

Ileana Yoder

Amanda Brandy

First Grade

Natalie Blair

Kelsey Kilmer

Renee Ruocco

Second Grade

Allison Deshone

Nicole Gray

Jennifer Mohrbach

Laurie Ritchie

Third Grade

Anna Bishop

Lindsay Gagy

Shawn McCuen

Mackenzie Hill

Amber Williams

Fourth Grade

Stephanie Boggs

James Wooten

MARY L. DALY ELEMENTARY - Continued

Fifth Grade

Michelle Guipe
Rachel Mallo
Damen Ullery
Brittany Atz Isaac
Mariann Zmudzinski

Sixth Grade

Phil Cartwright
Takita Earl
Terri Huffman
Katie Keyser

Intervention Teacher

Tracy Kelm
Lisa Regan
Alyce Saal

ESL

LuAnne VanKirk

Special Education

Janice Joldersma
Laura Reverman
Beth Wilson

Mild Interventions
Mild Interventions
Mild Interventions

Art

Jessica Leatherman

Physical Education

Rob Wentz

Parent Support

Camelia Corona

Psychologist

Danielle Miller

Behavior Support

Dawn Settles

MARY L. DALY ELEMENTARY - Continued

Academic Trainer

Kevin Adams

Student Support Specialist

S. Wes Liggett

Speech Pathologist

Nicole Spear

Social Worker

Erin Schrock

Nurse

Diana Duncan

Music

Christopher Harmon

Paraprofessional and Technical Assistants

Nicolette Andert

Tracy Calhoun

Marci Dunning

Kerry Gianesi

Megan Haas

Suzy Miller

Christine Moskowitz

Sheri Torok

Sue Williams

Mild Interventions Paraprofessional

Instructional Paraprofessional

ED Paraprofessional

Mild Interventions Paraprofessional

Library/Media Paraprofessional

Instructional Paraprofessional

Keyboarding Paraprofessional

Instructional Paraprofessional

Mild Interventions Paraprofessional

Cafeteria

Loretta Champlin

Leann Mehl

Carla Moore

Michelle Neel

Tamara Peet

MARY L. DALY ELEMENTARY - Continued

Custodian

Paul Kitt
Ron Barr Jr.
Pamela Swoveland

Head Custodian

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

September 21, 2017

City of Elkhart Council Chambers, 229 Second Street, Elkhart – 7:00 p.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Karen S. Carter
Douglas K. Weaver

Carolyn R. Morris
Jeri E. Stahr

Roll Call

Absent:

Rodney Dale
Glenn Duncan

ECS Personnel Present: Rob Haworth

The Board met with members of the Elkhart Common Council to discuss Elkhart Community School's support for the Mayor's 2018 crossing guard budget, Indiana Code 9-13-2-161.3, and opportunities to partner on potential projects in the future.

Topics
Discussed

The meeting adjourned at approximately 8:55 p.m.

Adjournment

APPROVED:

Signatures

Susan C. Daiber, President

Rodney J. Dale, Member

Karen S. Carter, Vice President

Glenn L. Duncan, Member

Douglas K. Weaver, Secretary

Carolyn R. Morris, Member

Jeri E. Stahr, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

September 26, 2017

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – 5:30 p.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Karen S. Carter
Douglas K. Weaver

Rodney Dale
Glenn Duncan
Carolyn R. Morris
Jeri E. Stahr

Roll Call

ECS Personnel Present:

Cary Anderson
Tina Northern
Frank Serge

Kevin Scott
Doug Thorne
Cheryl Waggoner

The Board heard School Improvement Plans for Central High School from Frank Serge and for Memorial High School from Cary Anderson. Board Vice President, Karen Carter, gave a brief update on the status of the Elkhart Health Fitness Aquatics and Community Center including the foundation has been poured and the steel has been ordered. Dan Cripe of Cripe Design, provided information on the businesses included in the recommended architect/design team for the improvement to Elkhart Memorial High School. The Board set the time for the October 17th Board retreat for 11:00 a.m.

Topics
Discussed

The Board also discussed agenda items for the regular Board meeting.

The meeting adjourned at approximately 6:40 p.m.

Adjournment

APPROVED:

Signatures

Susan C. Daiber, President

Rodney J. Dale, Member

Karen S. Carter, Vice President

Glenn L. Duncan, Member

Douglas K. Weaver, Secretary

Carolyn R. Morris, Member

Jeri E. Stahr, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
September 26, 2017

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at approximately 7:05 p.m.

Place/Time

Board Members Present:	Susan C. Daiber Karen S. Carter Douglas K. Weaver	Rodney J. Dale Glenn L. Duncan Carolyn R. Morris Jeri E. Stahr
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Roll Call

President Susan Daiber called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Board member Rodney Dale recited the Elkhart Promise.

The Elkhart Promise

Mrs. Daiber discussed the invitation to speak protocol.

By unanimous action, the Board approved the following minutes:
September 12, 2017 – Public Work Session
September 12, 2017 – Regular Board Meeting
September 19, 2017 – Public Work Session

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$2,578,800.27 as shown on the September 26, 2017, claims listing. (Codified File 1718-32)

Payment of Claims

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$500.00 to Memorial High School's (MHS) boys/girls cross country team from The Sarah Crane Foundation; \$200.00 to Hawthorne from Trinity United Methodist Women to help with supplies needed by the nurse; a 1989 Ford ladder truck to the Elkhart Area Career Center (EACC) from the Bristol Fire Department for use in firefighting classes; and \$2,000.00 from Northern Indiana Volleyball Association (NIVA) to West Side for their athletic program.

Gift Acceptance

The Board received a financial report for the period January 1 – August 31, 2017, and found it to be in order.

Financial Report

Kevin Scott, chief financial officer, presented the proposed 2018 Budget, Capital Projects and Bus Replacement Plans for review. Mr. Scott reported the total budget amounts to \$133,984,495. Budgets are reported to the state through the Gateway online reporting system, as required by the Indiana Department of Local Government Finance (DLGF). Mr. Scott reviewed the various budget documents. He also requested approval for a public hearing to present the budget on October 10, 2017.

2018 Budget,
Capital
Projects and
Bus
Replacement
Plans

By unanimous action, the Board authorized Kevin Scott to advertise the required documents related to the 2018 Budget, Capital Projects and Bus Replacement Plans and to hold a public hearing on October 10, 2017.

Permission to
Advertise

By unanimous action, the Board authorized the administration to enter into an agreement for architectural/design services with Cripe Design (architecture – interior design) who will lead the team consisting of Jones Petrie Rafinski (JPR), TMP Architecture (educational specialist/interior design), Frost Engineering and Consulting (structural), Primary Engineering (mechanical, electrical, plumbing), and JPR (civil and landscape). The team will provide architectural and engineering services for the construction of additions and renovations to the current Memorial High School. The recommendation by the administration was made after multiple firms were interviewed.

Architect/
Design
Selection

Kevin Scott provided the current insurance report including medical plan experience costs.

Insurance
Report

By unanimous action, the Board approved an application for an advance from the Indiana Department of Education Common School Fund Loan in the amount of \$1,254,000. Kevin Scott reported the funds will be used to purchase equipment for the 1:1 program. (Codified File 1718-33)

Common
School Fund
Loan

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1718-34)

Fundraisers

By unanimous action, the Board approved proposed revisions to Board Policy 3121ACS – Personal Background Checks and Mandatory Reporting of Convictions and Arrests, as initially presented at the Board's September 12th regular meeting.

Board Policy
3121ACS

The Board was presented proposed revisions to Administrative Regulation IKE – Retention of Students in Grades K-8, for initial consideration. After much discussion, Doug Thorne, district counsel/chief of staff, stated the administrative regulation would be revised to address concerns of the board regarding parent involvement.

Administrative
Regulation IKE

By unanimous action, the Board approved an agreement between Elkhart Community Schools and ETHOS, Inc. Mr. Thorne noted revisions had been added addressing concerns regarding participation at board meetings and use of the science to go bus as discussed in previous work sessions. (Codified File 1718-35)

ETHOS, Inc.
Agreement

By unanimous action, the Board approved alternative residential services agreements for three (3) Elkhart Community Schools' students. (Codified File 1718-36)

Alternative
Residential
Services
Agreements

The Board heard of potential conflict of interest for administrator, Dawn McGrath. (Codified File 1718-37)

Conflict of
Interest

By unanimous action, the Board approved submission of the following grants: Title I School Improvement Formula Grants to the Indiana Department of Education in the amount of \$40,000 each for Beardsley, Mary Beck, Mary Daly, Roosevelt and Pierre Moran; and a Good Neighbor grant to the Community Foundation of Elkhart County from Memorial and Central guidance departments for \$7,500.00. (Codified File 1718-38)

Grant
Approvals

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the September 26, 2017 listings. (Codified File 1718-39)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

Administrative appointment of Nicole Serge-Nemes, assistant principal at Beardsley, effective September 25, 2017.

Agreements regarding unpaid time for two (2) certified staff members. (Codified Files 1718-40)

Consent
Agreements

Employment for certified staff member, Sherri Holston, grade 4 at Feeser, for the 2017-2018 school year.

Certified
Employment

Rescinded personal leave for certified staff member, Steven McGrath, math at West Side.

Certified
Rescinded
Personal Leave

Employment of the following two (2) classified employees who have successfully completed their probationary period on dates indicated:

Classified
Employment

Miranda Austin - food service at Cleveland, 9/15/17
Nicole Harris - bus driver at Transportation, 9/1/17

<p>Resignation of the following four (4) classified employees effective on the dates indicated: Darci Koch - food service at Roosevelt, 9/7/17 Donisha McBride - bus helper at Transportation, 9/12/17 Shawanie Riley - food service at Bristol/Feeser, 9/15/17 Mariana Villalobos - paraprofessional at Roosevelt, 9/29/17</p>	Classified Resignation
<p>Termination of the following classified employees in accordance with Board Policy 3139.01S: Antoine Fowler – food service at Daly, effective 9/20/17 Abigail Paar - bus helper at Transportation, effective 8/22/17</p>	Classified Terminations
<p>Unpaid leave for classified employee, Sabrina Dempsey, bus driver at Transportation, beginning 8/22/17 and ending 11/21/17.</p>	Unpaid Leave
<p>Medical leave for classified employee, Lanasha Taylor, food service at Central and Roosevelt, beginning 9/11/17 and ending 1/18/18.</p>	Medical Leave
<p>The Board had a moment of silence for the loss of a North Side student who recently drowned.</p>	From the Audience
<p>The Board congratulated Val Priller, Principal at Beardsley Elementary, on her recent award as Outstanding Administrator of the Year by the Indiana Council for Exceptional Children.</p>	From the Board
<p>In participation of the current Tackle a Good Book literacy program, each Board member announced the book they are currently reading: Jeri Stahr – <i>Carrying Divine</i> by Kristin P. Baker and Henrietta Ngenga; Carolyn Morris – <i>The Mountain Between Us</i> by Charles Martin; Karen Carter – <i>The Missing Masterpiece</i> by Jeanne M. Dams; Susan Daiber – <i>Josiah’s Fire</i> by Tahni Cullen; Glenn Duncan – a variety of <i>Reader’s Digest</i> short stories; Rodney Dale – <i>Play Ball</i> by Lolah Lace; Doug Weaver – <i>Red Notice</i> by Bill Browder; and Doug Thorne - <i>Palace of Treason</i> by Jason Matthews.</p>	From the Board
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The meeting adjourned at approximately 8:20 p.m.

APPROVED:

Susan C. Daiber, President

Karen S. Carter, Vice President

Douglas K. Weaver, Secretary

Rodney J. Dale, Member

Glenn L. Duncan, Member

Carolyn R. Morris, Member

Jeri E. Stahr, Member

Adjournment

Signatures



ELKHART CENTRAL HIGH SCHOOL

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

To: Dr. Rob Haworth/ Board of School Trustees

From: Brian Buckley/ Elkhart Central Athletics

Date: September 29, 2017

RE: Donation Approval

A donation in the amount of \$1,000.00 has been given to the Elkhart Central High Wrestling Team from C & K Manufacturing. This donation will help to with the growth of our wrestling team.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Kane Clements
C&K Manufacturing
1906 Jackson Blvd.
Elkhart, IN 46514



EASTWOOD ELEMENTARY SCHOOL

2605 COUNTY ROAD 15 • ELKHART, IN 46514

PHONE: 574-262-5583



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 9/20/17

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Kevin Beveridge, Principal

RE: Donation Approval

Eastwood Elementary received \$350.00 from NIVA (Northern Indiana Volleyball Association) as a sign of their appreciation for the use of our gym. The money is to be used to benefit our students at Eastwood and/or for Eastwood's volleyball program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Adria Anderson & Jacquie Rost
Co-Directors of NIVA
Phone: 574-274-6495



EASTWOOD ELEMENTARY SCHOOL

2605 COUNTY ROAD 15 • ELKHART, IN 46514

PHONE: 574-262-5583



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 9/15/17
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Kevin Beveridge, Principal
RE: Donation Approval

Eastwood Elementary received \$200.00 from Trinity United Methodist Women to help our nurse purchase any needed supplies or other items for the nurse's office.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Trinity United Methodist Women
2715 East Jackson Blvd
Elkhart, IN 46516





ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 9-27-2017

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Don Knowlton
Elkhart Memorial High School

RE: Donation Approval

On September 16th Natural Health Family Chiropractic (Dr. Mark Lindholm and associates) held a discounted adjustment day for students and school staff if they donated school supplies or a \$20 donation.

All proceeds will benefit our Special Education (Intense Program) at Memorial High School.

Approximately \$250 in school supplies were donated and cash/checks in the amount of \$680.

Total: \$930.00

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Natural Health Family Chiropractic
Dr. Mark Lindholm
601 E. Bristol St.
Elkhart, IN 46514



MONGER ELEMENTARY SCHOOL

1100 HIVELY AVENUE • ELKHART, IN 46517

PHONE: 574-295-4860



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 9/25/17
TO: Dr. Rob Haworth
Board of School Trustees
FROM: April Walker, Principal
RE: Donation Approval

Monger Elementary is requesting permission to accept a donation from Jan Farron. Jan would like to donate 22 LED light fixtures to replace the current light fixtures in our library. The value of the donation should not exceed \$3000.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

BABSCO

Att: Jan Farron

2410 South Main Street

Elkhart, In 46517

Elkhart Community Schools
Proposed School Fundraising Activities
Oct. 10, 2017 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
Eastwood Student Council	Students will pay to wear a hat to school. Proceeds will be used to support Student Council projects such as Riley Hospital, the Animal Shelter and Loveway.	10/31/2017 11/21/2017 12/21/2017 1/26/2018 2/23/2018 3/30/2018 4/27/2018	9/27/2017	Nicole Gernand
Pierre Moran 7th and 8th Grade Students	Students will host a Nelson's BBQ fundraiser at 101 East Hively. Proceeds will offset the cost of an end of the year trip for students.	10/28/2017 10:00 am - 2:30 pm	10/4/2017	Anthony Venable
West Side Boys and Girls Basketball and Soccer Teams	A pancake breakfast will be hosted at West Side. Proceeds will be used to purchase supplies for the basketball and soccer teams.	11/4/2017 8:00 am - 10:30 am	10/4/2017	Krista Hennings
MHS Orchestra	Students will sell items from a brochure such as candles and food products to family, friends and community. Students will receive 50% of what they sell to add to their orchestra account. Proceeds will help students pay for their orchestra fees as well as a trip to Chicago in the spring.	10/12/2017 - 10/23/2017	10/2/2017	Rebecca Yoder
	Please note the following fundraisers are presented for confirmation only.			
Osolo Elementary	Students will do a catalog fundraiser selling frozen food items and misc. gift items.	10/6/2017 - 10/23/2017	9/27/2017	Sherry Auker



INSTRUCTION & LEARNING

PHONE: 574-262-5559



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

September 27, 2017

TO: Board of School Trustees
RE: New Course Proposal for:

FIBER ARTS – 4046

HS8533, HS8534, HS8535, HS8536, HS8537, HS8538, HS8539, HS8540, HS8541, HS8542

Essential Questions and Standards

- Refine fiber art techniques and processes
- Develop an understanding and appreciation for assorted materials
- Create pieces which reflect understanding of the Visual Elements and Principles of Design
- Critically analyze historical and contemporary exemplary and peer works of art
- Develop personal style and expression which emphasizes conceptual awareness
- Integrate fiber arts processes with other disciplines
- Understand the nature of art and its relationship to the world at large

Assessments

Graded on: Objectives met, composition, presentation, originality, and effort

Student Activities

- Weaving: traditional with loom or nontraditional
- Quilting
- Felting: wet and/or needle
- Plaiting
- Knitting/Crocheting
- Braiding
- Dyeing of fabric to use in pieces

Wording of the course description to be offered in the curriculum guide

Fiber Arts is a course based on the Indiana Academic Standards for visual Art. Students in fiber arts engage in sequential learning experiences that encompass art history, art criticism, aesthetics, and

production and lead to the creation of portfolio quality works. Students create fiber art works utilizing processes such as loom and off loom construction, dyeing, coiling, and stitchery. they reflect upon and refine their work; explore cultural and historical connections; analyze, interpret, theorize, and make informed judgments about artwork and the nature of art; relate art to other disciplines and discover opportunities for integration; and incorporate literacy and presentational skills. Students utilize the resources of art museums, galleries, and studios, and identify art-related careers.

Student needs met by this course

- Recommended Grade level: 9, 10, 11, or 12
- Recommended Prerequisites: Introduction to Two-Dimensional Art
- Credits: a 1--semester course for 1 credit. The nature of this course allows for successive semesters of instruction at an advanced level that defines proficiencies and content standards are utilized
- Fulfills requirement for 1 of 2 Fine Arts credits for Core 40 with Academic Honors Diploma
- Counts as a Directed Elective or Elective for the General Core 40, Core 40 with Academic Honors and core 40 with Technical honors diplomas

College and Career Pathway

Art and Communication

Data to support the demand for this course

Fiber arts is an up and coming area of study at the college level. Desire for this course continues to grow and has become a very popular area of study for art majors and fashion designers alike.

Expected improved outcome

- Creative problem solving through studio based three-dimensional works of art
- Supports interpersonal relations/attitudes/emotions
- Art Criticism- Description, Analysis, Interpretation, and Evaluation
- Art History- Examine, classify, discuss, explain historical and contemporary works
- Aesthetics - Question, value, challenge works of art and the nature of art
- Art- Related Technology- Understanding application and synthesis of digital resources

REQUIRED RESOURCES

Software/Hardware: N/A

Digital content: N/A

Materials/Supplies: Yarn, fabric, felt, jute cord, string, thread, needles-blunt & regular, beads, loom.

Printed material, text: Fiber Art Now Magazine and Contemporary fiber arts and textiles magazine.



THE OPPORTUNITY COST AND INSTRUCTIONAL CAPACITY:

25 student capacity per class



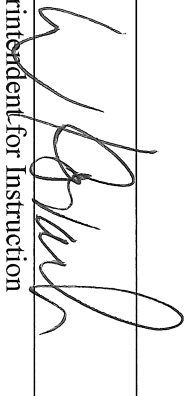
Course Number Assignment Form

Please furnish all information for new courses. For title changes to existing courses, list the existing course number and new title.

Course Number	Course Title (State Course Title if applicable)	State Subject Code	Eligible For Dual Credit (Y/N)	Credit	Graded (Y/N)	GPA (Y/N)	GPA Added Value (weighted)	Credit Type for Graduation Progress	Comments
HS8533									
HS8534									
HS8535									
HS8536									
HS8537									
HS8538									
HS8539									
HS8540									
HS8541									
HS8542	Fiber Arts	4046	No	1 per Semester	Y	Y	N	1 Art Elective Credit	

All course titles must match the state approved list. If a state waiver has been granted, please note the course number and approval date below.

Assistant Superintendent for Instruction



10/2/17
Date

Following approval forward to the Business Office, Curriculum and Instruction, and Data Processing.

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Central HS

Class/Group: Marching Band

Number of Students: 150

Date/Time Departing: Friday, October 20 (after school)

Date/Time Returning: Saturday, October 21 (11:00 pm)

Destination: Castleview Church + Lucas Oil Indianapolis IN
Stadium City State

Overnight Facility: Castleview Church - Indianapolis, IN

Mode of Transportation: School buses

Reason for Trip: Performance at BOA Indianapolis
Super Regional in Lucas Oil Stadium

Names of Chaperones: Band Directors, Band Booster Parents

Cost per Student: \$0 (included in band fee)

Describe Plans for Raising Funds or Funding Source: No additional cost on top of standard fee

Plans to Defray Costs for Needy Students: Profit-sharing fundraisers throughout year

Are Needy Students Made Aware of Plans? Yes

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 10/2/17

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: [Signature] Date: 10/3/17

Approved by Board: _____
(All overnight trips require prior approval by Board Policy IICA.)

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.
Potawatomi Zoo Grant	Target	Mary Beck Lab School	Shantel Keith	\$812.00	Zoo Admission Fees, Train Tickets Shantel Keith	The students will be using the Zoo field experience to build on the knowledge of previously learned information from lessons from the Tools of the Mind Curriculum being used in the classroom. Each Tools lesson focuses on a Region and included animals and a study about their environment. This will allow our staff and volunteers to build on and continue learning outside of the classroom.	The money will be distributed to cover the following: Student Admission \$5.50 per child Volunteer and Staff Admission \$6.50 per adult Transportation 350.00 Train Tickets (At the Zoo) \$2.00 per person
Indiana Literacy Early Intervention Grant	Indiana Department of Education	Elkhart Community Schools	Tara White	\$61,726.50	The funds will be used to provide specific training and resources aligned with an evidence-based core reading program, grounded in the five components of reading (phonemic awareness, phonics, vocabulary, fluency and comprehension). Tara White will oversee the funds.	The funds will be used support the district literacy plan which aligns with and supports the district strategic plan to increase the effective teaching and learning in the five reading components.	All funds will be used to provide professional development and coaching for teachers in literacy best practices and to purchase resources that align with and support these best practices.
School Bus Replacement and Retrofit Rebate	Environmental Protection Agency	Elkhart Community Schools Transportation Department	Henry Lohmeyer	\$15,000.00 - \$20,000.00 per eligible bus purchase	Grant funds received will be used to offset the replacement cost of new buses	If awarded, this will result in a faster fleet turnover at a reduced cost to the District.	If deemed eligible, the EPA will provide a rebate in the range of \$15,000.00 to \$20,000.00 depending on the Gross Vehicle Weight Rating of the new vehicle.

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.
Elkhart Culture Series: Art Cafe	Elkhart Community foundation	Elkhart Community High Schools	Elizabeth Sokolowski/Tessa Sutton	\$10,000.00	<p>The grant will be used to purchase start-up materials and supplies for the Art Cafe.</p> <p>The grant will be overseen by Elizabeth Sokolowski and Tessa Sutton from the Elkhart Culture Series.</p>	<p>The grant funds will be used to purchase start-up supplies for the Art Cafe. The goal of the Art Cafe is to create...</p> <ol style="list-style-type: none"> 1. an afterschool community center for high school students to socialize. 2. a working business model produced by students for students. 3. a night school where students can earn course credit in Business, Culinary Arts and Visual Arts. 4. a welcoming atmosphere where students and school without walls can have access to internet, computers and tutors. 5. a cultural center and collaborative opportunities between Elkhart Community School and Elkhart Community. 	<p>The grant budget will be used to purchase start-up supplies for the Art Cafe. The supplies include...</p> <p>Cafe Supplies Refrigerator - \$1,000 Refrigerated beverage display case - \$600 Cappuccino dispenser - \$400 Cereal Dispensers - \$500 Cafe furniture (couch, chairs, tables, bar) \$1000 Food/Beverage supplies \$500</p> <p>Ceramic Studio Supplies Kiln - \$1500 Shelves - \$500 Ceramic tools/brushes - \$300 Glazes, bisqueware - \$500</p> <p>Painting studio supplies Canvas, paints, brushes, easels, dry sink - \$1,000</p> <p>Office Supplies Cash register, safe, computer, printer & inks - \$900</p> <p>Store Front Supplies Display cases - \$900</p> <p>Art Gallery Supplies Picture frames, matt board & matt cutter - \$400</p>
Title I School Improvement Grant	IDOE	Daly	Josh Nice with Beth Williams	\$500,000.00	PLC Model School	<p>In a PLC culture teachers engage in collective inquiry into both best practices in teaching and best practices in learning. They inquire about their current reality including their present practices and the levels of achievement of their students and attempt to arrive at consensus on vital questions by building shared knowledge rather than pooling opinions. This collaboration represents a systematic process in which teachers work together interdependently in order to impact their classroom practice in ways that will lead to better results for their students, for their team, and for their school.</p>	<p>Funds will be used to contract with Solution Tree to provide job embedded professional development and pay stipends and/or substitutes when needed for the training sessions.</p>

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.
Title I School Improvement Grant	IDOE	Roosevelt	Howard Edwards with Beth Williams	\$500,000.00	Integration of literacy in STEAM	The emphasis on STEAM is to provide Elkhart graduates with the skills needed to continue leading the world in innovation. Integration of literacy into STEAM subjects does more than help students and teachers fulfill objectives. It also helps students identify and more thoroughly understand key concepts.	Funds will be used to contract with Notre Dame to provide job embedded professional development and pay stipends and/or substitutes when needed for the training sessions.

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: October 4, 2017
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. David Benak
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant
 October 10, 2017 - Board of School Trustees Meeting**

2017- 2018 CONFERENCES	EXPENSES	SUBSTITUTE
ACTE National Policy Seminar The National Policy Seminar covers many topics such as political climate, governmental issues, legislation, funding, teacher recruiting and development, student achievement, and CTE programming. Arlington, VA March 5 - 8, 2017 David Benak (5-12) Leadership	\$2,369.00	\$0.00
TOTAL	\$2,369.00	\$0.00
2017-18 YEAR-TO-DATE PERKINS FUNDS	\$8,521.40	\$760.00
GRAND TOTAL	\$10,890.40	\$760.00

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: October 5, 2017
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. Dawn McGrath *Dawn J. McGrath*
 RE: **Conference Leave Requests**
October 10, 2017 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2017 - 2018 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ICE (INDIANA CONNECTED EDUCATORS) CONFERENCE</p> <p>We are presenting two sessions at this conference. The first is on using IMPROV and technology to engage students to write better narrative stories. The second is on using Breakout Boxes across the curriculum.</p> <p>Noblesville, IN</p> <p>October 12 - 13, 2017 (2 day's absence)</p> <p>BRIAN BENNETT - ESC (0-0) KATHRYN BROMEN - ESC (1-2) WES MOLYNEAUX - ESC (0-0)</p>	\$939.71	\$0.00
<p>CLASS TOOL KIT</p> <p>The Tool Kit session is designed to provide a teacher who is new to the CLASS program all the pieces they will need to build a safe and comfortable space focused on learning.</p> <p>Sharpsville, IN</p> <p>October 13, 2017 (1 day's absence)</p> <p>ELIZABETH FAWCETT - PINWOOD (0-0) VICTORIA HAYS - PINWOOD (4-6) STACY SAILOR - PINWOOD (0-0) CARRIE SHANK - PINWOOD (0-0) MEGANNE VRIENT - PINWOOD (0-0) SHANNON WINGARD - PINWOOD (0-0)</p>	\$864.00	\$570.00
<p>ISTEP MATH: ADDRESSING THE NEED TO RAISE SCORES</p> <p>This workshop will discuss why traditional test preparation doesn't work for next generation assessments and will address the solution to "why students forget content once they get to ISTEP".</p> <p>Plymouth, IN</p> <p>October 16, 2017 (1 day's absence)</p> <p>HEATHER CLEAR - PIERRE MORAN (0-0) JENNIFER LEMUNYON - PIERRE MORAN (1-3)</p>	\$422.80	\$190.00
<p>GREAT MINDS INSTITUTE - EUREKA MATH</p> <p>This conference will provide facilitators to guide participants through a three-step process for customizing a lesson and a module.</p> <p>Skokie, IL</p> <p>October 16 - 17, 2017 (2 day's absence)</p> <p>PAIGE ADAMS - BEARDSLEY (1-3) HEATHER BECHTEL - WOODLAND (0-0) HEATHER CLINE - HAWTHORNE (1-3) WENDY GOLEY - BEARDSLEY (1-3)</p>	\$8,386.02	\$2,090.00

2017 - 2018 CONFERENCES	EXPENSES	SUBSTITUTE
NICOLE HARRIS - EASTWOOD (1-3) JUSTIN HIGGINS - RIVERVIEW (0-0) TRACY KELM - DALY (1-3) KIM KLINE - FEESER (0-0) CHARLES JORDAN LUKE - ROOSEVELT (0-0) TRACY THOMPSON - BEARDSLEY (0-0) CYNTHIA TROXELL - BEARDSLEY (0-0)		
PROFESSIONAL LEARNING COMMUNITIES AT WORK This conference will cover focusing on learning, building a collaborative culture and results orientation. Des Moines, IA October 23 - 25, 2017 (3 day's absence) KRISTIN DUTTON - ELKHART ACADEMY (0-0) BRANDON EAKINS - EACC (0-0) LINDA FINE - ELKHART ACADEMY (0-0) CARRIE FISH - ESC (0-0) JULENE FITCH - ELKHART ACADEMY (0-0) BARB GINGERICH - EACC (0-0) JULIE GUTHRIE - HAWTHORNE (0-0) FRANCESCA HAWKINS - MEMORIAL (0-0) MARTY HOSTETLER - EACC (0-0) BARRY JOHNSON - ELKHART ACADEMY (0-0) MINDY KING - ELKHART ACADEMY (0-0) DAVID KRIEGEL - EACC (0-0) VERA LECOUNT - EACC (0-0) LISA MARTIN - BECK (0-0) KATHY MENTZ - ESC (2-5) CHRISTINA MORRIS - ESC (1-3) JACQUES NEAL - ROOSEVELT (0-0) DOROTHY OVERGAARD - ELKHART ACADEMY (0-0) CINDY PINKOWSKI - ESC (0-0) GINA PIRACCINI - ESC (0-0) SARITA STEVENS - ELKHART ACADEMY (0-0) AMY STUTZMAN - EACC (0-0) MATTHEW WERBIANSKY - EACC (0-0)	\$34,377.99	\$285.00
FFA NATIONAL CONVENTION This conference will offer workshops and networking opportunities to use with the district Ag Programs. Indianapolis, IN October 26 - 27, 2017 (2 day's absence) RYAN GORTNEY - EACC (1-6) CYNTHIA KEELING - DISTRICT (4-10)	\$732.49	\$95.00
2017 SCIAEYC (SOUTH CENTRAL INDIANA ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN) CONFERENCE This conference will provide information and discussion on topics including identifying and creating child-centered environments, what if today was their only day and ideas and thoughts about working with infants and toddlers. Bloomington, IN	\$282.35	\$0.00

2017 - 2018 CONFERENCES	EXPENSES	SUBSTITUTE
October 28, 2017 (0 day's absence) SHERREE' WILKEY - TAPP (0-0)		
HOT RODDERS OF TOMORROW JR. ENGINE CHALLENGE/SEMA CONVENTION I will be presenting at the SEMA Convention showcasing the Hot Rodders of Tomorrow Jr. Engine Challenge program that I wrote and helped to develop. Las Vegas, NV October 30 - November 6, 2017 (6 day's absence) RYAN GORTNEY - EACC (0-0)	\$0.00	\$570.00
SHAKOPEE ACADEMIES VISIT We will visit a school that is creating Academies with building renovations to support the project. We would like to learn more about their programming and operations issues and concerns they have dealt with. We will also look at architecture plans. Shakopee, MN November 9 - 10, 2017 (2 day's absence) CARY ANDERSON - MEMORIAL (2-5) GAIL DRAPER - CENTRAL/MEMORIAL (1-3) TONY GIANESI - ESC (0-0) ROBERT HAWORTH - ESC (2-7) LEVON JOHNSON - ESC (0-0) WILLIAM KOVACH - ESC (4-13) FRANK SERGE - CENTRAL (2-5)	\$3,369.76	\$0.00
BECAUSE KIDS COUNT The Because KIDS COUNT Conference is a two-day conference experience packed with educational workshops, nationally recognized speakers, a resource trade show and networking opportunities. This conference is specifically for 21st Century Community Learning Center afterschool program leaders. Indianapolis, IN November 28 - 29, 2017 (2 day's absence) LORI REYES - MONGER (0-0) NINA SWARTZLANDER - MONGER (1-2) BETH WILLIAMS - ESC (0-0)	\$1,770.50	\$380.00
MIDWEST INTERNATIONAL BAND AND ORCHESTRA CLINIC This conference will provide new best practices for teaching orchestra using clinics taught by nationally-renowned educators. Chicago, IL December 20 - 21, 2017 (2 day's absence) KYLE WEIRICH - CENTRAL (0-0)	\$770.00	\$190.00
	\$51,915.62	\$4,370.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$17,026.09	\$2,545.00
2017 YEAR-TO-DATE GENERAL FUNDS	\$17,268.58	\$190.00
2016 YEAR-TO-DATE OTHER FUNDS	\$193,206.37	\$23,505.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2017 YEAR-TO-DATE OTHER FUNDS	\$245,359.97	\$15,840.00

2017 - 2018 CONFERENCES	EXPENSES	SUBSTITUTE
2017 YEAR-TO-DATE ADJUSTMENTS	(\$270.00)	\$0.00
GRAND TOTAL	\$472,591.01	\$42,080.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
FROM: MS. CHERYL WAGGONER
DATE: OCTOBER 10, 2017

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Consent Agreement** – We recommend the approval of two consent agreements regarding unpaid time.
- b. **Change to Maternity Leave** – We recommend changing the maternity leave for the following employee:

Kaylie Dvorak	Beardsley/Grade 1
Begin: 9/29/17	End: 6/6/18

- c. **Resignation** – We report the resignation of the following employee:

Elizabeth DeMeester	Roosevelt/Grade 3
Began: 8/13/14	Resign: 10/18/17

- d. **Death** – We regretfully report the death of the following employee:

Judith Bridges	Career Center/Dental Health
Deceased: 10/1/17	4 Years of Experience

CLASSIFIED

- a. **Resignation** – We report the resignation of the following classified employees:

Robin Creer	Transportation/Bus Driver
Began: 8/4/15	Resign: 10/6/17

Kelly Martin Del Campo	North Side/Food Service
Began: 12/13/12	Resign: 9/22/17

Morgan Winters	North Side/Food Service
Began: 8/1/16	Resign: 9/22/17

b. **Termination** – We report the termination of the following classified employee:

Hannah Duncan
Began: 8/31/16

Pierre Moran/Paraprofessional
End: 8/17/17
Board Policy: 3139.01s

c. **New Hires** – We recommend regular employment of the following classified employees:

Jacqie Abbott
Began: 5/8/17

Career Center/Paraprofessional
PE: 9/21/17

Kierilee James
Began: 5/2/17

Transportation/ Bus Driver
PE: 9/18/17

Amanda O'Brien
Began: 8/7/17

ESC/Secretary
PE: 10/3/17

Betty Sterling
Began: 5/11/17

Transportation/Bus Helper
PE: 9/26/17

Meghan Sutton
Began: 8/1/17

Eastwood/Secretary
PE: 9/26/17

d. **Rescind Resignation** – We recommend rescinding the resignation of the following classified employee reported on 9/26/17:

Darci Koch
Began: 10/14/04

Roosevelt/Food Service
Resign: 9/7/17

e. **Retirement** – We report the retirement of the following classified employee:

Darci Koch
Began: 10/11/04

Roosevelt/Food Service
Retire: 9/7/17
12 Years of Service

f. **Unpaid Leave** – We recommend an unpaid leave of the following classified employee:

Jeffrey DeCook
Begin: 10/31/17

Technology Services/Support Tech 1
End: 11/10/17

