

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

March 22, 2016

CALENDAR

Mar	22	6:15 p.m.	Executive Session, J.C. Rice Educational Services Center
Mar	22	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Mar	22	Immediately following	Public Work Session, J.C. Rice Educational Services Center
Apr	12	6:15 p.m.	Executive Session, Central High School
Apr	12	7:00 p.m.	Regular Board Meeting, Central High School
Apr	12	Immediately following	Public Work Session, Central High School
Apr	14	2:00 p.m.	Public Work Session, Room A111, EACC
Apr	19	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Apr	26	6:15 p.m.	Executive Session, J.C. Rice Educational Services Center
Apr	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Apr	26	Immediately following	Public Work Session, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. Gift Acceptance - The administration recommends Board acceptance with appreciation recent donations made to the Elkhart Community Schools.
- E. STUDENT RECOGNITION
Bullying Prevention Bookmark Winners
- F. MINUTES -
March 8, 2016 – Regular Board Meeting
March 8, 2016 – Public Work Session
March 15, 2016 – Public Work Session
- G. TREASURER'S REPORT
Consideration of Claims
Financial Report – January 1, 2016 – February 29, 2016

Fund Loans – The Business Office reports on fund loans made at the end of February 2016.

Cash Tuition Rates – The Business Office recommends approval of cash tuition rates for the 2016-2017 school year.

Common School Fund Loan – The Business Office recommends approval to apply for an advance from the Indiana Department of Education.

Extra Curricular Purchases - The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Energy Education Annual Report

H. NEW BUSINESS

Student Services – PAX Good Behavior Games

Instructional Leadership – Coding

Instructional Leadership – College and Career Prep Class

Public Hearing - A public hearing will be held on Mary Beck Elementary School 2015-2016 Priority School Status.

Board Policy GCEA – Substitute Teacher Pay Schedule - The administration presents proposed revisions to Board Policy GCEA – Substitute Teacher Pay Schedule, and asks to waive 2nd reading.

Grant Approval – The administration recommends approval for the submission of the following grant applications:

to the Indiana Department of Education for a Carl D. Perkins Career and Technical Education grant from the EACC.

to GenerationON for a Literacy Room Project at Washington Gardens from West Side Middle School.

Overnight Trip Requests - The administration seeks Board approval of overnight trip requests.

I. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

J. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

K. ADJOURNMENT



CLEVELAND ELEMENTARY SCHOOL

53403 COUNTY ROAD 1 • ELKHART, IN 46514

PHONE: 574-262-5580



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

Date: February 22, 2016
To: Board of School Trustees, Elkhart Community Schools
From: Ms. Martha Strickler, Principal, Cleveland Elementary School
RE: Donation Approval
University of Notre Dame

I am requesting that the following donation request be presented at the Board of School Trustees Meeting.

On behalf of Cleveland Elementary School, I am requesting Elkhart Community School's Board of School Trustees approve the acceptance of a donation in the amount of \$760.00 from the University of Notre Dame. The donation is in response to Cleveland's partnership with the University of Notre Dame in a longitudinal study aimed at identifying skills that are most important for future math success among elementary students. This past fall, students in fourth and fifth grades participated in the study.

The donation is being applied to Cleveland's Extra Curricular Account for Student Activities to support future academic activities/clubs for students.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation be sent to:

Ms. Nicole McNeil
NFS Project Director
CLAD Lab/B20 Haggard Hall
University of Notre Dame
Notre Dame, IN 46556-5612

and to:

Accounts Payable Office
725 Grade Hall
University of Notre Dame
Notre Dame, IN 46556



ELKHART AREA CAREER CENTER

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
BOARD OF SCHOOL TRUSTEES

FROM: DR. DAVID BENAK *DRB*

DATE: MARCH 8, 2016

RE: DONATION APPROVAL - EACC

Marty Kratzer, on behalf of Rollie Williams Paint Spot, has donated approximately 304 gallons of various latex paints (valued at \$1,265.00) to be used in our construction trades program.

Dennis Teegarden, construction trades instructor, reports that these paints will be useful in our construction trades program and will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Marty Kratzer
Rollie Williams Paint Spot
1179 Kent Street
Elkhart IN 46514



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 8, 2016

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Kimberley Pasquale
909 Poquoson Crossing
Chesapeake, Virginia 23320

Sincerely,

A handwritten signature in black ink, appearing to read 'Jacquie Rost'.

Jacquie Rost
Elkhart Memorial High School, Athletic Director



ELKHART MEMORIAL HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600

ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 9, 2016

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Christal D. Henderson
1350 N. Lake Shore Dr. Apt. 718
Chicago, IL 60610-5132

Sincerely,

Jacquie Rost
Elkhart Memorial High School, Athletic Director



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 11, 2016
TO: Dr. Rob Haworth
Board of School Trustees
RE: Donation Approval
)

We are in receipt of an extracurricular donation in the amount of \$500.00 for the volleyball program. This donation will go towards lodging, food, and transportation costs for varsity overnight tourneys, team posters, and senior banners as well as other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Stahl Heating & Air Conditioning
53863 Co Rd 17
Bristol, IN 46507

Thanks,

Jacquie Rost

Elkhart Memorial High School, Athletic Director



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 15, 2016

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation of building materials at a value of \$1,432.73 to be used for Junior Varsity softball and baseball dugout enclosures at Memorial High School.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Big C Lumber
ATTN: Jade Bashore
1021 E. McKinley
Mishawaka, IN 46545

Sincerely,

Jacquie Rost

Elkhart Memorial High School, Athletic Director

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
March 8, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at approximately 7:00 p.m.

Place/Time

Board Members Present:	Glenn L. Duncan Susan C. Daiber Karen S. Carter	Carolyn R. Morris Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Glenn Duncan called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Mr. Duncan discussed the invitation to speak protocol.

Protocol

Superintendent's Student Advisory Council (SSAC) representatives introduced themselves. Lindsey Stahl, a junior from Memorial High School (MHS), reported the band, orchestra and choir performed in the ISSMA jazz concert this past weekend, all earning gold ratings. The marching band is preparing for their trip to Florida to perform at the Magic Kingdom on April 5th. The theatre department is preparing for the upcoming play, Rock of Age, the weekend of March 10th. Ms. Stahl added Elijah Efsits and Britney Cepero both recently earned bids to the state speech contest. In sports: the winter sports banquet is this week; tryouts for track and softball were today, other spring sports will begin on Monday; and the booster club doubled their profits from last year. Sunday, SSAC will be hosting class Olympics for both high schools at North Side gym. Emma Romero, a sophomore involved in cross country and track, represented Central High School (CHS). In sports, Ms. Romero reported: the girls gymnastics team and varsity winter guard qualified for state competitions; boys basketball finished their season; track team has its first meet Saturday, March 12th, spring sports are all beginning next week. She invited the Board to attend Shrek the Musical this weekend and to the unified track meet on April 20th.

SSAC Representatives

By unanimous action, the Board accepted with appreciation the following donation made to Elkhart Community Schools (ECS): \$500.00 from Iverson Grove Real Estate for MHS volleyball program; 25 coats, hats, scarves and gloves from MSC Industrial Supply Company's Community Relations Team, the items will be distributed to students in need by school social workers; and a dragster car from Jack B. Smith to the Elkhart Area Career Center (EACC) appraised at \$125,000.00. The car will have many uses including the auto painting program, recruiting and marketing.

Gift Acceptance

Superintendent Haworth introduced the winners of the black history essay contest sponsored by the Tolson Center. Max Malloy, Anishka Amalnathan, Ben Miller, and Ajana Cocroft presented their essays. Certificates were also given to Kadence Yeater, Tiyanne Wallace and Tiffani Hartung Mann.

Special Recognition

The Board took a moment to recognize the Outstanding Achievement Award recently presented to Michelle Sokol, education reporter, by the Elkhart Truth. Ms. Sokol commented on how much she has enjoyed and learned from writing the Classroom Chronicles.

Special Recognition

Anthony Hunt, WVPE station manager, discuss how the station has been collaborating with the EACC audio/video production class to produce a blues music channel and how the new WVPE app is available on Android phones, and once approved by Itunes, use on Iphones. Mr. Hunt introduced Warren Seegers, audio/video production instructor, who gave a brief history of the class, its current participation of 31 students, and how both radio and television programs are now run and operated by students. Mr. Seegers introduced a student, Becca Burkey, who spoke about the response of friends when hearing her on the radio and it is not just a class but participation with a live station. Matt Werbiensky, EACC principal, thanked Mr. Seegers for his contribution to the class, and explained how he will continue to interact with the class from his military deployment in Djibouti, Africa through the use of technology. Intern, Cody Geyer, recently received a Presidential Scholarship to Valparaiso University.

Department Report

By unanimous action, the Board approved the following minutes:

- February 18, 2016 - Public Work Session
- February 19, 2016 - Public Work Session
- February 23, 2016 - Regular Board Meeting
- February 23, 2016 - Public Work Session
- February 29, 2016 - Public Work Session w/City Council

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$7,427,823.64 as shown on the March 8, 2016, claims listing. (Codified File 1516-103)

Payment of Claims

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1516-104)

Fundraiser
Approval

Dr. Kathy Mentz, academic dean, Pre-School Assisting Children's Education (PACE), describe the program. PACE currently is working with 172 referrals, 141 of which are speech/language related; has 13 eligibility categories; and a staff consisting of special education teachers, occupational therapists, physical therapists, speech pathologists, social workers, various specialists, and EACC early childhood development high school students as interns. Center based and Pre-school Access Language and Speech (PALS) classes vary from one to five days per week and utilize Tools of the Mind curriculum, verbal behavior strategies, and the Minds in Motion course.

Department
Report

By unanimous action, the Board confirmed the following overnight trip request: CHS divers to travel to Indianapolis on February 26 and 27, for the state meet; and approved overnight trip requests: for 10 CHS gymnastics team members to travel to Muncie, IN on March 11 and 12, to compete in the state meet; MHS speech team to travel to Fishers, IN for the state speech tournament; CHS JAG student Chase Senders to travel to Indianapolis on March 11 and 12, to attend state JAG Career Development conference; ElkLogics Robotics team to travel to Indianapolis on March 18 and 19 for a robotics competition; and EACC Skills USA team to travel to Indianapolis on April 15 and 16, for the State Skills USA contest.

Overnight Trip
Request

By unanimous action, the Board approved proposed new Board Policy IGBC-E Student Emails, as initially presented at the Board's February 23rd regular meeting. In response to Board inquiries, Doug Thorne, executive director of personnel and legal services, replied he had not received any feedback from students on the policy and it would be put in place upon approval.

Board Policy
IGBE-E

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the March 8, 2016 listing. (Codified File 1516-105)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

Retirement of the following two (2) certified staff members with years of service in parenthesis:

Certified
Retirement

Eric Menchinger - grade 6 at Beck, effective end of 2015/2016 school year (40)

Malina Kleepbua - grade 2 at Osolo, effective 2/26/16 (15)

Death of certified staff member Mike Cebra, language arts at West Side on 2/29/16.

Death

<p>Health leave for the following two (2) certified staff members: Theresa Holmes - grade 1 at Beck, beginning 8/2/16 and ending 5/26/17 Denise Ryno - grade 3 at Bristol, beginning 8/2/16 and ending 5/26/17</p>	<p>Health Leave</p>
<p>Voluntary leave for certified staff member Allison Teich, intervention at Beck, beginning 8/2/16 and ending 5/26/17</p>	<p>Voluntary Leave</p>
<p>Maternity leave for certified staff member Helen Stegmann, intervention at Hawthorne, beginning 4/11/16 and ending 6/1/16</p>	<p>Maternity Leave</p>
<p>Parental leave for the following four (4) certified staff members beginning 8/2/16 and ending 5/26/17: Jennifer Aires - math at Memorial Adria Anderson - kindergarten at Bristol Jill Coffman - grade 3 at Hawthorne Brandy Hill - intervention at Roosevelt</p>	<p>Parental Leave</p>
<p>Resignation of the following two (2) certified staff members effective on dates indicated: Sherri Hoston - grade 4 at Daly, 6/1/16 Mary Shepperd - special education at Hawthorne, 4/1/16</p>	<p>Certified Resignation</p>
<p>Regular employment of the following eleven (11) classified employees, who have successfully completed their probationary periods, on dates indicated: David Campbell - bus helper at Transportation, 2/26/16 Mack Jenkins - bus driver unassigned at Transportation, 3/3/16 Magdalena Lozano - classified secretary at ESC, 3/4/16 Douglas May - bus driver unassigned at Transportation, 3/2/16 Leann Mehl - food service at Daly, 3/4/16 Darcey Mitschelen - adult education program manager at EACC, 3/7/16 Johns Nees - bus driver at Transportation, 2/26/17 Karen Nees - bus helper at Transportation. 2/26/17 Rosa Miller Stump, bus driver unassigned at Transportation - 2/26/17 Cleve Shirley - bus driver unassigned at Transportation, 3/3/16 Lindsey Walters - paraprofessional at West Side, 2/26/16</p>	<p>Classified Employment</p>
<p>Retirement of classified employee Kenneth Barnes, custodian at Riverview, effective 2/19/16, with 16 years of service.</p>	<p>Classified Retirement</p>

Resignation of the following seven (7) classified employees effective on dates indicated:

- Mary Downing - nurse at Monger, 3/4/16
- Joseph Fox III - paraprofessional at Tipton, 4/1/16
- Nicole K. Harris - custodian at Roosevelt, 2/22/16
- Richard Mendez - JROTC Program Manager at EACC, 6/1/16
- Steve Stacy - tech advanced support II at ESC, 3/11/16
- Mindy Szyarto - food service at Memorial, 2/19/16
- Debra Watson - food service at Roosevelt, 3/14/16

Health leave for classified employee Angela Williams, food service at Bristol, beginning 3/7/16 and ending 4/15/16.

Rescission of resignation of classified employee Mary Downing, nurse at Monger, 3/4/16.

Board commented on the outstanding accomplishment of Pierre Moran Middle School and Memorial students all receiving gold ratings at ISSMA.

The meeting adjourned at approximately 7:45 p.m.

APPROVED:

Glenn L. Duncan, President

Susan C. Daiber, Vice President

Karen S. Carter, Secretary

Carolyn R. Morris, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Classified Resignations

Health Leave

Rescission of a Resignation

From the Board

Adjournment

Signatures

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 8, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at
approximately 7:50 p.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Tony England
Shawn Hannon
Doug Hasler

Rob Haworth
Dawn McGrath
Doug Thorne

The Board heard a report on the Rx Help Center program from Doug Thorne, Executive Director of Personnel and Legal Services, reviewed strategic planning materials, and agenda items for the March 22, 2016 regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 9:20 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 15, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 a.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

ECS Personnel Present: Rob Haworth

Doug Thorne

The Board met to review proposed bylaws and revisions to the policies adopted for Elkhart Community Schools.

Topics
Discussed

The meeting adjourned at approximately 9:05 a.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, President

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

ACCOUNT BALANCES/INVESTMENT DETAIL

FEBRUARY 2016

PETTY CASH \$ 500.00

GENERAL ACCOUNTS:

Lake City Bank	21,977,443.25
Lake City Bank - Merchant Account	820,758.85
Teachers Credit Union	2,824,001.71
BMO Harris Bank (UMR insurance)	407,420.00

SCHOOL LUNCH ACCOUNTS:

Lake City Bank	(4,587.18)
Change Fund	2,110.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	979,681.99
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PAYROLL ACCOUNTS:

Lake City Bank - Payroll Account	643,576.97
Lake City Bank - Flex Account	56,745.55
Teachers Credit Union-Payroll Account	50,237.68
Teachers Credit Union - Flex Account	11,659.13

INVESTMENTS:

Lake City Bank Certificate of Deposit	0.00
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\$ 27,769,547.95



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: Mr. Douglas A. Hasler

FROM: Tracey Bolin

DATE: February 29, 2016

LOANS – ONE FUND TO ANOTHER

The following loan was made on 02/29/16:

\$416,000 to Fund 0200 Debt Service Fund from Fund 0100 General Fund



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

INTEROFFICE MEMO

DATE: FEBRUARY 9, 2016

TO: DOUGLAS A. HASLER, EXECUTIVE DIRECTOR OF SUPPORT SERVICES

FROM: DEBORAH S. SHOUP, CPA

SUPERVISOR OF ACCOUNTING, AUDITING, & INVESTMENT

RE: TRANSFER TUITION RATE FOR 16-17 SCHOOL YEAR

Attached are the completed worksheets showing cash tuition estimates for the board. In May 26, 2015, the board set the transfer tuition rate at \$6,700. The actual tuition rate for 2015-16 will probably be closer to \$6,685. The state reimbursement rate includes Tuition Support and the Complexity Grant and has not been adjusted for "Other" spending reductions on the form SA545. State support is \$6,159 for 2015-16.

I would **recommend a tuition rate** for students in **grades K-12 to remain at \$6,700**. Last year only school corporations sending students to ECS were billed as usual. No parents or foreign exchange students were billed.

**CASH TUITION ESTIMATES
2015-16**

<u>Actual Cost:</u>		<u>Projected Cost:</u>									
06-07		07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17
\$	6,163	\$	6,339	\$	6,885	\$	7,059	\$	7,346	\$	7,189
(\$196)	\$610	(\$434)	\$546	\$74	\$287	(\$157)	(\$280)	(\$127)	6802	6,700	6,700

<u>State Support:</u>	*	✖	Est.
\$3,530	\$3,632	\$3,782	\$5,940
	\$6,089	\$6,150	\$5,949
		\$6,181	\$6,215
			\$4,587
			\$1,628
			\$1,192

* - In January 2009 the State of Indiana began funding the General Fund for Tuition Support.
 ✖ - State support was calculated including cuts made to funding by the legislature; did not just average the state support listed on the SA645

Refunds for 2014-15 Actual Results

Full tuition with State Support	\$	128
	\$	715 Tuition Estimate
	\$	587 Actual Tuition Cost
	\$	128 Tuition Refunded

Full tuition without State Support	\$	128
	\$	6,830 Tuition Estimate
	\$	6,802 Actual Tuition Cost
	\$	128 Tuition Refunded

Actual costs with State Support:

06-07	\$2,572	07-08	\$3,114	08-09	\$1,163	09-10	\$1,076	10-11	\$1,119	11-12	\$1,349	12-13	\$1,428	13-14	\$	14-15	\$	15-16	\$	541
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Projection for 2016-17

Est. Tuition Spring 2016	\$	6,700	State Support	Estimated Tuition	\$	541
Est. Cost Spring 2016		6,885		Actual est.		526
Estimated Refund	\$	15		Estimated Refund	\$	15

PROPOSED TUITION FOR 2016-17

\$	6,700	Pupil Cost	<i>Kindergarten</i>	(Receives full tuition starting Fall 2015)
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4,967	State Tuition Support
1,192	Complexity Grant
541	School's cost after state support

4,967	State Tuition Support
1,192	Complexity Grant
-	Full Day K Grant
541	School's cost after state support

ELKHART COMMUNITY SCHOOLS
Elkhart, IN

March 17, 2016

TO: Board of School Trustees
Dr. Haworth

FROM: Doug Hasler *DH*

SUBJECT: Common School Fund Loans

The Indiana Department of Education makes available low interest loans for technology projects via the Common School Fund. Based upon current enrollment, ECS currently qualifies for a loan of \$ 1,283,000. The Business Office seeks Board approval to take advantage of these below-market interest rates to fund technology and network equipment associated with the district's planned 1:1 project.

The State Board of Education has designated several millions of dollars for technology loans with applications being accepted in March. A copy of the petition form is attached. Completed petitions are due to the IDOE Office of School Finance in Indianapolis immediately.

I will be recommending proceeding with the Common School Fund Loan at the March 22nd Board meeting. If you have questions, please contact me at 262-5563 prior to Tuesday's meeting.

EDUCATIONAL TECHNOLOGY PROGRAM
Application Period March 17, 2016 through April 8, 2016
PUBLIC SCHOOL CORPORATIONS ONLY

Mail to: CommonSchoolFund@doe.in.gov

**PETITION TO THE INDIANA STATE BOARD OF EDUCATION
FOR AN ADVANCE FROM THE COMMON SCHOOL FUND**

Date of Petition March 22, 2016

Corporation # 2305 Corporation Name: Elkhart Community Schools
Street Address: 2720 California Road City Elkhart Zip Code 46514
Contact Name: Daniel Rice Phone # 574-262-5560
Contact email: drice@elkhart.k12.in.us

Amount requested from the Common School Fund (technology) \$ 1,283,000.00

Repayment period (five years or less) requested for Common School Fund advancement 3

1. **In order to apply for an advance, under the provisions of IC 20-20-13-7, each school corporation must have an approved three-year technology plan that includes at least the following information:**
- a. A description of the school corporation's intent to integrate technology into the school corporation's curriculum.
 - b. A plan for providing in-service training.
 - c. A schedule for maintaining and replacing educational technology equipment.
 - d. A description of the criteria used to select the appropriate educational technology equipment for the appropriate use.
 - e. Other information requested by the department after consulting with the budget agency.

Does the corporation meet this requirement? Yes No

2. Has the applicant completed all local processes required for this project? Yes No

3. Please supply the information requested in the space below (Note: In computing the advancement base, the most recent (February 2016) **Grade K-12** ADM figure should be used.)

12831 multiplied by \$100 = \$ 1,283,100
Grade K12 Advancement Base
ADM (Maximum allowed per Board policy)

4. Project Cost Breakdown

a. Technology	\$ <u>1,283,000.00</u>
b. Other project cost (please specify)	\$ _____
c. Other project cost (please specify)	\$ _____
d. Total project cost (sum lines a through c)	\$ <u>1,283,000.00</u>

Sources of funds used to finance the project

e. Common School Technology Loan	\$ <u>1,283,000.00</u>
f. Other _____	\$ _____
g. Total sources of funds (sum line e plus line f)	\$ <u>1,283,000.00</u>

Per statute, "Educational technology program means for the purchase, lease or financing of education technology equipment; operation of the educational technology equipment; or training of teachers in the use of educational technology equipment."

NOTES:

- Cost breakdown should represent a complete project. Department budgets will not be accepted as support.
- Only professional development costs that are directly related to the training of teachers in the use of the educational technology will be considered. Direct costs include specific course offerings or contractual training services provided onsite.
- Technology considered administrative in nature may not be considered for a Common School Loan (i.e. phone systems, computers/laptops for support staff, etc.)

5. Technology project description

This project will provide a substantial update to the district's wired and wireless network, and will provide mobile computers for teachers and students to begin a 1:1 program for instruction in secondary school buildings.

6. Technology cost breakdown by site-include as attachment if necessary: (if purchasing equipment or services, include the number of items and estimated cost by item). If a facility will not benefit from the technology project, it is not necessary to list it.

Building	Item Description	Cost per Unit	# of Units	Total Cost
<i>example</i> John Smith Elementary	iPad mini	\$500	100	\$50,000
Please see attached breakdown.				

7. Technology project integration points (How will this loan support the current technology plan and strategic vision for the school district in terms of academic achievement?)

A robust and reliable network infrastructure is a critical prerequisite of any effort made to advance academic achievement via student-centric and technology-rich 21st century learning environments. This equipment positions the district to begin offering one-to-one opportunities for students.

8. If the school corporation has received a Common School Loan for Technology in the last three years, how much was received and how were the funds used? \$ _____

N/A.

9. How will the impact of this loan be measured to ensure successful implementation of technology in the school district?

The use of technology and its impact on instructional practice and student performance is evaluated by school principals and by district-level administrators in the areas of Instruction and Learning, Communications and Data, and Technology. Our ongoing and continuous measurement of the success of the project will allow us to adapt to changing circumstances and make changes to the plan as conditions warrant.

10. If the school has received a School Technology Advancement Account (STAA) loan in the last three years, how much did the school receive and how were the funds used? \$ 877,580

The school district received an STAA loan of \$251,340 in April 2013, a loan of \$262,240 in November 2013, and a loan of \$364,000 in October of 2015. In each case funds were used to purchase computers and software for student use in our schools, and allow for increased access to local and state online instructional resources and assessments, such as ECAs and ISTEP+.

11. If the school has received Education Technology funds in the last three years, how much was received and how were the funds used? \$ _____

N/A.

A signed copy of the application must be received for consideration.

Certification

Superintendent, School Corporation

President, School Board

ATTEST:

Secretary, School Board

STATE OF INDIANA)
)
_____ COUNTY)

Subscribed and sworn before me this _____ day of _____, 2016.

Printed name: _____

My Commission expires: _____, _____.

County of Residence: _____

\$ 1,283,000.00

BUILDING	ITEM DESCRIPTION	COST PER UNIT	# OF UNITS	TOTAL COST
BEARDSLEY ELEMENTARY SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1	\$ 4,549.00
BEARDSLEY ELEMENTARY SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1	\$ 2,364.10
BEARDSLEY ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$ 406.89	2	\$ 813.78
BEARDSLEY ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	14	\$ 5,662.58
BEARDSLEY ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	14	\$ 1,004.50
BEARDSLEY ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	14	\$ 7,000.00
BRISTOL ELEMENTARY SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1	\$ 2,364.10
BRISTOL ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$ 406.89	1	\$ 406.89
BRISTOL ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	27	\$ 10,920.69
BRISTOL ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	27	\$ 1,937.25
BRISTOL ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	27	\$ 13,500.00
CLEVELAND ELEMENTARY SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1	\$ 4,549.00
CLEVELAND ELEMENTARY SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1	\$ 2,364.10
CLEVELAND ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$ 406.89	2	\$ 813.78
CLEVELAND ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	24	\$ 9,707.28
CLEVELAND ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	24	\$ 1,722.00
CLEVELAND ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	24	\$ 12,000.00
EASTWOOD ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	13	\$ 5,258.11
EASTWOOD ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	13	\$ 932.75
EASTWOOD ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	13	\$ 6,500.00
ELKHART AREA CAREER CENTER	Cisco 2960XR PoE network switch	\$ 4,549.00	2	\$ 9,098.00
ELKHART AREA CAREER CENTER	Cisco 2960XR no PoE network switch	\$ 3,564.95	1	\$ 3,564.95
ELKHART AREA CAREER CENTER	Cisco 2960X-PoE network switch	\$ 2,364.10	5	\$ 11,820.50
ELKHART AREA CAREER CENTER	Cisco Stack Module C2960X	\$ 406.89	6	\$ 2,441.34
ELKHART AREA CAREER CENTER	Cisco SR SMF Optics	\$ 407.95	6	\$ 2,447.70
ELKHART AREA CAREER CENTER	Cisco LR Optics	\$ 779.00	4	\$ 3,116.00
ELKHART AREA CAREER CENTER	SMF Fiber Patch Cable 3M	\$ 11.05	8	\$ 88.40
ELKHART AREA CAREER CENTER	Cisco 2702i AP	\$ 404.47	30	\$ 12,134.10
ELKHART AREA CAREER CENTER	Cisco AP License	\$ 71.75	30	\$ 2,152.50
ELKHART AREA CAREER CENTER	Installation and Cabling	\$ 500.00	32	\$ 16,000.00
ELKHART AREA CAREER CENTER	Dell Chromebook	\$ 241.00	270	\$ 65,070.00
ELKHART AREA CAREER CENTER	Chromebook Cart	\$ 1,298.00	9	\$ 11,682.00
ELKHART CENTRAL HIGH SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1	\$ 4,549.00
ELKHART CENTRAL HIGH SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1	\$ 2,364.10
ELKHART CENTRAL HIGH SCHOOL	Cisco Stack Module C2960X	\$ 406.89	2	\$ 813.78
ELKHART CENTRAL HIGH SCHOOL	Dell Chromebook	\$ 241.00	580	\$ 139,780.00
ELKHART CENTRAL HIGH SCHOOL	Chromebook Cart	\$ 1,298.00	19	\$ 24,662.00
ELKHART CENTRAL HIGH SCHOOL	Classroom Projector	\$ 725.00	25	\$ 18,125.00
ELKHART MEMORIAL HIGH SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1	\$ 4,549.00
ELKHART MEMORIAL HIGH SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1	\$ 2,364.10
ELKHART MEMORIAL HIGH SCHOOL	Cisco Stack Module C2960X	\$ 406.89	2	\$ 813.78
ELKHART MEMORIAL HIGH SCHOOL	Dell Chromebook	\$ 241.00	700	\$ 168,700.00
ELKHART MEMORIAL HIGH SCHOOL	Chromebook Cart	\$ 1,298.00	23	\$ 29,854.00
ELKHART MEMORIAL HIGH SCHOOL	Classroom Projector	\$ 725.00	25	\$ 18,125.00
HAWTHORNE ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	19	\$ 7,684.93

HAWTHORNE ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	19 \$	1,363.25
HAWTHORNE ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	19 \$	9,500.00
JC RICE ESC (NETWORK CORE)	Palo Alto Firewall	\$ 120,034.58	1 \$	120,034.58
JC RICE ESC (NETWORK CORE)	Cisco 2960XR PoE network switch	\$ 4,549.00	1 \$	4,549.00
JC RICE ESC (NETWORK CORE)	Cisco 2960X-PoE network switch	\$ 2,364.10	2 \$	4,728.20
JC RICE ESC (NETWORK CORE)	Cisco Stack Module C2960X	\$ 406.89	2 \$	813.78
JC RICE ESC (NETWORK CORE)	Cisco SR SMF Optics	\$ 407.95	4 \$	1,631.80
JC RICE ESC (NETWORK CORE)	SMF Fiber Patch Cable 3M	\$ 11.05	2 \$	22.10
JC RICE ESC (NETWORK CORE)	Cisco 2702i AP	\$ 404.47	12 \$	4,853.64
JC RICE ESC (NETWORK CORE)	Cisco AP License	\$ 71.75	12 \$	861.00
JC RICE ESC (NETWORK CORE)	Installation and Cabling	\$ 500.00	12 \$	6,000.00
MARY BECK ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	16 \$	6,471.52
MARY BECK ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	16 \$	1,148.00
MARY BECK ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	16 \$	8,000.00
MARY DALY ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	20 \$	8,089.40
MARY DALY ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	20 \$	1,435.00
MARY DALY ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	20 \$	10,000.00
MARY FEESER ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	19 \$	7,684.93
MARY FEESER ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	19 \$	1,363.25
MARY FEESER ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	19 \$	9,500.00
MONGER ELEMENTARY SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1 \$	4,549.00
MONGER ELEMENTARY SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1 \$	2,364.10
MONGER ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$ 406.89	2 \$	813.78
MONGER ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	10 \$	4,044.70
MONGER ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	10 \$	717.50
MONGER ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	10 \$	5,000.00
NORTH SIDE MIDDLE SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1 \$	4,549.00
NORTH SIDE MIDDLE SCHOOL	Cisco Stack Module C2960X	\$ 406.89	1 \$	406.89
NORTH SIDE MIDDLE SCHOOL	Dell Chromebook	\$ 241.00	370 \$	89,170.00
NORTH SIDE MIDDLE SCHOOL	Chromebook Cart	\$ 1,298.00	12 \$	15,576.00
NORTH SIDE MIDDLE SCHOOL	Classroom Projector	\$ 725.00	17 \$	12,325.00
OSOLO ELEMENTARY SCHOOL	Cisco 2960XR PoE network switch	\$ 4,549.00	1 \$	4,549.00
OSOLO ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$ 406.89	1 \$	406.89
OSOLO ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	15 \$	6,067.05
OSOLO ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	15 \$	1,076.25
OSOLO ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	15 \$	7,500.00
PIERRE MORAN MIDDLE SCHOOL	Dell Chromebook	\$ 241.00	330 \$	79,530.00
PIERRE MORAN MIDDLE SCHOOL	Chromebook Cart	\$ 1,298.00	11 \$	14,278.00
PIERRE MORAN MIDDLE SCHOOL	Classroom Projector	\$ 725.00	16 \$	11,600.00
PINEWOOD ELEMENTARY SCHOOL	Cisco 2960X-PoE network switch	\$ 2,364.10	1 \$	2,364.10
PINEWOOD ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$ 406.89	1 \$	406.89
PINEWOOD ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	21 \$	8,493.87
PINEWOOD ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	21 \$	1,506.75
PINEWOOD ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	21 \$	10,500.00
RIVERVIEW ELEMENTARY SCHOOL	Cisco 2702i AP	\$ 404.47	18 \$	7,280.46
RIVERVIEW ELEMENTARY SCHOOL	Cisco AP License	\$ 71.75	18 \$	1,291.50
RIVERVIEW ELEMENTARY SCHOOL	Installation and Cabling	\$ 500.00	18 \$	9,000.00

ROOSEVELT ELEMENTARY SCHOOL	Cisco 2960XR PoE network switch	\$	4,549.00	1	\$	4,549.00
ROOSEVELT ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$	406.89	1	\$	406.89
WEST SIDE MIDDLE SCHOOL	Dell Chromebook	\$	241.00	250	\$	60,250.00
WEST SIDE MIDDLE SCHOOL	Chromebook Cart	\$	1,298.00	8	\$	10,384.00
WEST SIDE MIDDLE SCHOOL	Classroom Projector	\$	725.00	17	\$	12,325.00
WOODLAND ELEMENTARY SCHOOL	Cisco 2960XR PoE network switch	\$	4,549.00	1	\$	4,549.00
WOODLAND ELEMENTARY SCHOOL	Cisco 2960X-PoE network switch	\$	2,364.10	1	\$	2,364.10
WOODLAND ELEMENTARY SCHOOL	Cisco Stack Module C2960X	\$	406.89	2	\$	813.78
WOODLAND ELEMENTARY SCHOOL	Cisco 2702i AP	\$	404.47	18	\$	7,280.46
WOODLAND ELEMENTARY SCHOOL	Cisco AP License	\$	71.75	18	\$	1,291.50
WOODLAND ELEMENTARY SCHOOL	Installation and Cabling	\$	500.00	18	\$	9,000.00

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

March 17, 2016

TO: Dr. Haworth
Board of School Trustees

FROM: Doug Hasler *DH*

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
Elkhart Education Foundation Athletic Booster Club Memorial Wrestling Club MHS Athletic Department Fund	\$10,690.00	Wrestling Mat



ELKHART MEMORIAL HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600

ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 14, 2016
TO: Doug Hasler
Elkhart Community Schools Business Office
FROM: Jacquie Rost, Athletic Director
RE: Approval to purchase

I would like permission to purchase a mat (see attached picture and quote) for our wrestling program at a price of \$10,690.00. Through donations from Elkhart Education Foundation (grant), Elkhart Memorial Athletic Booster Club, and Memorial Wrestling Club, the Elkhart Memorial Athletic department is ready to make this purchase. Money not covered through donations from the previous listed groups, will be paid for out of the Elkhart Memorial Athletic Department fund.

Sincerely,

Jacquie Rost
Elkhart Memorial High School, Athletic Director

GJ SALES, llc

AUTHORIZED RESILITE DEALER 115

1152 Hoover Rd

Nashville, Indiana 47448

Glen Foster, sales assoc.

GJSales62@aol.com

317 697 0129

812 988 1608 fax

QUOTE ONLY

Do Not Issue a PO from this Quote

A final contract with any revisions and price changes,
if necessary will follow.

3/5/2016

Elkhart Memorial HS

2608 California Rd

Elkhart, In 46514

Brian Weaver Wrestling Coach chargerwrestling@yahoo.com 574 322 0701

Re: Resilite RLW758 LiteWeight mat with ResiLock attachment system, 42' square
Protection area, Wrestling and Inner circle area in Black; 10' and 30' circle lines in White
Letters: White, center circle, 1 color, 5' "E"
Logo: 2, School District Seal Top Right and Lower Left Corners, White

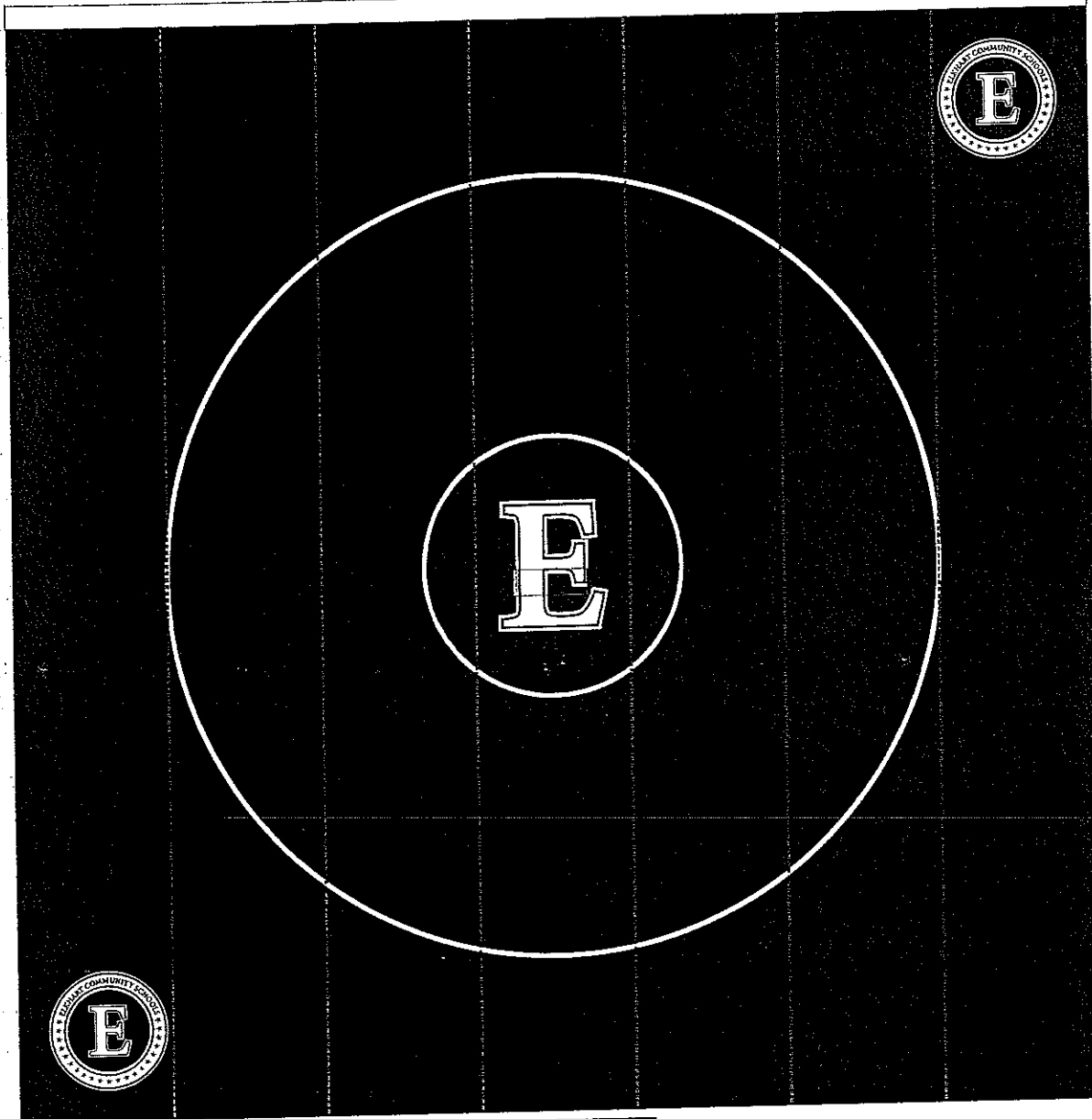
Price includes all of the above markings, a 3 year warranty against manufacture defects, Microban
anti-microbial coating on all wrestling surfaces, repair kit, mat straps, and SHIPPING, outside delivery
only.

TOTAL \$10,690.00

Prices are subject to change at any time. This quote is good for 30 days.

42'

42'



SCORE TABLE

RESI-LOCK
By RESILITE

Microban
ANTIMICROBIAL PRODUCT PROTECTION

MAT DETAILS:
7 Sections - Vertical
Size: 42' Wide x 42' High

5' "E" Logo
Located: Center
Color: White

Protection Area: Black
30' Wrestling Circle: N/A
30' Wrestling Circle Line: White
10' Circle: N/A
10' Circle Line: White
Ref/Starting Lines: Pinstripe

2- 5' Logo
Located: Top Right and Lower Left Corners
Color: White

This mat has been designed according to customer specifications

Any activity involving mallet, weight or physical contact creates the possibility of serious bodily injury, including permanent paralysis, or death, from falling or landing on the neck, head or other parts of the body.

The risk can be reduced by using the mat only under the supervision of trained instructors and by complying with the instructions for Care, Handling, and Safe Use available on our website at: www.resilite.com

Best Practices When Using Any Mat:

1. Consider the speed and type of the drill, skill level, size and size of the users; number of participants, and available space.
2. Always make sure you have allowed enough space to properly and safely perform the chosen maneuver(s).
 - Allow an adequate buffer zone from other users and from the end of the mat.
3. Note that each maneuver or drill may require different buffer zones.
4. It may be necessary to add additional mats to the outside perimeter of this mat/mats to create a proper safety mat area.

PROJECT: Elkhart Memorial HS

OPTION / ORDER#: LW #2

DATE: 3-8-16

Drawn By: PLS

DEALER: Glen Foster

LITEWEIGHT MAT PROOF: LW # 2

Customer Approval: _____

Date: _____

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Due to printing / electronic limitations, colors may vary from what is shown.
Please request actual color swatches if color is critical.





NORTH SIDE MIDDLE SCHOOL

300 LAWRENCE STREET • ELKHART, IN 46514

PHONE: 574-262-5570

★ ★

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

To: Doug Hasler
From: Betsy Tepe
Date: March 11, 2016
Re: Approval for Purchase

North Side Middle School athletic department would like to purchase new uniforms for our track and cross country teams. The purchase amount is \$3966.60 and the funds will be used from our athletic account.

The uniforms will be purchased from:

Coastal Enterprises
17281 Mount Wynne Circle
Fountain Valley, CA 92708

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

March 17, 2016

TO: Dr. Haworth
Board of School Trustees

FROM: Doug Hasler *DH*

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
North Side Athletic Account	Track and Cross Country Uniforms	\$3,966.60

Elkhart Community Schools
Proposed School Fundraising Activities
March 22, 2016 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Cleveland 6th Grade Class	A Fun Run will be held. Students will collect donations from family and friends to run the course. Proceeds will be used to cover the cost of the 6th grade trip to Medieval Times in May.	3/1/2016	Bridgette McKay
Pierre Moran 7th Grade Choir	Choir students want to offer a hat day. Students will pay \$1.00 to wear a hat. Donations will be given to a Pierre Moran employee that is fighting cancer.	3/28/2016	Misty Grubbs & Cara Starzyk
Pierre Moran Parent Teacher Committee	Suckers, candy bars and Popcorn will be sold after school (Wellness Policy stipulations will be followed). Proceeds from the sales will go to help defray the cost of Teacher Appreciation Week.	4/13/2016 - 4/28/2016	Luis Alvarez
MHS GENESIS	Rise and Roll donut pre-sale. Donuts will not be sold for consumption during school hours. Proceeds will be used towards monthly printing of GENESIS, purchase cords for graduation, varsity letters and chevrons and admission to journalism day at Ball State.	3/30/2016 - 4/13/2016	Sherri Greenfield-Ludwig
	Please note the following fundraiser is presented for confirmation only.		

SUBSTITUTE TEACHER PAY SCHEDULE

The Board of School Trustees hereby adopts the following wage rates for substitute teachers commencing on February 23, 2016.

	Substitute Permit or Certified Teacher Working as a Substitute	Substitute Permit or Regular Teaching License (after 45 day's serving as an ECS substitute during each school year)	Retired Certified Teacher with Proof of Retirement*
Full day	\$95.00	\$100.00	\$125.00
One-half day	\$50.00	\$55.00	\$70.00

* Individuals who held a license issued by the Indiana Professional Standards Board or the Division of Professional Standards of the Indiana Department of Education who were employed by Elkhart Community Schools or another School District, and who retired from Elkhart Community Schools or another School District are eligible to be compensated according to the wage specified above for “Retired Certified Teacher with Proof of Retirement.”

~~Effective September 22, 2009, w~~When a substitute is employed to substitute for a special education paraprofessional, the employee shall be paid ~~\$8~~95.00 for each full day of employment in that position.

~~Effective January 1, 2015, w~~When a substitute is employed as a school nurse, the employee shall be paid \$100.00 per day for each full day of employment as a substitute school nurse.

The Executive Director of Personnel and Legal Services will review this policy annually with the Board of School Trustees prior to its last regular meeting in May.

~~February 23, 2016~~ **March 22, 2016**



Grant Approval Form

DATE: 3/11/16

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: H. Hall, C. Lesperance, T. Pieters

SCHOOL /ENTITY APPLYING: West Side Middle School

GRANT TITLE: Literacy Room Project @Washington Gardens

GRANT APPLICATION READ [X] YES [] NO

ENTITY APPLYING TO: GenerationON GenerationON.org

GRANT AMOUNT: \$500 (2 @\$250) GRANT SUBMISSION DEADLINE: ongoing

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: [Signature]

EXPLANATION OF GRANT:

As an extension of a book drive held in Dec. 2015 this grant would allow for the purchase of materials to create an engaging and inviting literacy space at Washington Gardens. Supplies will be used to create a mural, purchase bulletin board coverings, an area rug, and appropriate seating as budgeted, calculated, and planned during project based learning (PBL) units in math, art, and technology classes.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY [] YES [X] N/A DATE CONTACTED []
DIRECTOR OF SAFETY AND SECURITY [] YES [X] N/A DATE CONTACTED []
DIRECTOR OF STUDENT SERVICES [] YES [X] N/A DATE CONTACTED []
DIRECTOR OF FOOD SERVICES [] YES [X] N/A DATE CONTACTED []

SUSTAINABILITY PLAN:

The transformed space could be used by families to read, interact, and build literacy for years to come. Maintenance/ upkeep by Washington Gardens.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Washington Gardens Literacy room- rug, bulletin coverings, vinyl bean bags, art supplies for a mural

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Carolyn Lesperance, Grant Choier, Heather Hall, Tara Pieters

BOARD: [] APPROVED [] DENIED

DATE OF BOARD APPROVAL []



DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL /ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

The Carl D. Perkins Career and Technical Education Grant will be used to fund professional development of Career and Technical Education (CTE) staff, equipment purchases for modernization of CTE programs, and student support services.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>

SUSTAINABILITY PLAN:

The grant has been traditionally available annually.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Elkhart Area Career Center-Professional Development, Scheduled Modernization, Student Support Services

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

David R. Benak - Director

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: EACC

Class/Group: Motorcycle/Outdoor Power

Number of Students: 8

Date/Time Departing: 3-19-2016 6:00am

Date/Time Returning: 3-20-2016 6:00pm

Destination: Cleveland Auto-Rama City Cleveland State OH

Overnight Facility: Holiday Inn/ Provided by Hot Rodders of Tomorrow

Mode of Transportation: Truck

Reason for Trip: Hot Rodders Regional Event

Name of Chaperones: Ryan Gortney

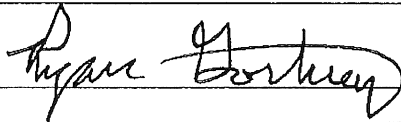
Cost per Student: \$0.00 Covered by Hot Rodders of Tomorrow

Describe Plans for Raising
Funds or Funding Source: N/A

Plans to Defray Costs
For Needy Students: N/A

Are Needy Students
Made Aware of Plans? Yes

Signature of
Teacher/Sponsor:



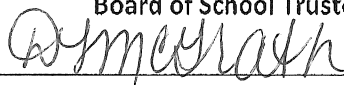
Signature of Principal:



Date: 3-9-16

Send to Assistant Superintendent for Instruction for approval for submission to the
Board of School Trustees.

Approval of Assistant Superintendent



Date: 3/10/16

Approved by Board:

(All overnight trips require prior approval by Board Policy IICA.)

OPPORTUNITY VERY RECENTLY PRESENTED ITSELF DUE TO OTHER TEAMS DRIPPING OUT.
HOT RODDERS CONTACTED MR. GORTNEY AND ASKED IF HE COULD BRING A TEAM.

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Memorial and Central

Class/Group: ElkLogics Robotics Team

Number of Students: 35

Date/Time Departing: Group 1: 3/24/2016 at 3PM, Group 2: 3/25/2016 at 4:45AM

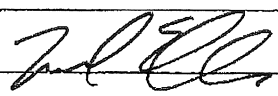
Date/Time Returning: 3/26/2016 at 10PM

Destination: Perry Meridian HS, Indianapolis, IN

Overnight facility: Quality Inn South, Indianapolis, IN City State

Mode of transportation: Activity Buses

Reason for trip: Robotics competition

Names of chaperones: Nick Seidl and Ted Elli 

Cost per student: \$45 to be charged to students

Describe Plans for Raising Funds or Funding Source: Collecting \$45 from each student, plus money in extra-curricular account from grants/donations.

Plans to defray costs for needy students: Supplement using money in extra-curricular account

Are needy students made aware of plans? Yes, they have been told to speak with Mr. Seidl or Mr. Elli privately to make arrangements

Signature of Teacher/Sponsor: 

Signature of Principal: Frank Seige Date: 3/17/16

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent:  Date: 3/9/16

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: EACC

Class/Group: Motorcycle/Outdoor Power

Number of Students: 2

Date/Time Departing: 4-22-16 1:00pm

Date/Time Returning: 4-23-16 6:00pm

Destination: Central 9 Career Center City Greenwood State IN

Overnight Facility: Holiday Inn

Mode of Transportation: Truck

Reason for Trip: FFA State Small Engine Contest

Name of Chaperones: Ryan Gortney

Cost per Student: \$40.00 for meals

Describe Plans for Raising Funds or Funding Source: I will help students that have the need

Plans to Defray Costs For Needy Students: I will help students that have the need

Are Needy Students Made Aware of Plans? Yes

Signature of Teacher/Sponsor: Ryan Gortney

Signature of Principal: David R Benck Date: 3/16/16

Send to Assistant Superintendent for Instruction for approval for submission to the Board of School Trustees.

Approval of Assistant Superintendent Dawn J. McVrack Date: 3/17/16

Approved by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: March 17, 2016
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. Dawn McGrath *Dawn J. McGrath*
 RE: **Conference Leave Requests**
March 22, 2016 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
<p>NATIONAL SCIENCE TEACHERS ASSOCIATION CONFERENCE</p> <p>This conference is designed for teachers to explore lessons and student engagement activities as well as professional development opportunities centered on science, technology, engineering, and mathematics topics and careers.</p> <p>Nashville, TN</p> <p>March 31 - April 1, 2016 (2 day's absence)</p> <p style="padding-left: 40px;">JOHN MORAN - ETHOS (2-4)</p> <p style="padding-left: 40px;">JILL ROBISON - ROOSEVELT (1-1)</p>	\$2,819.00	\$180.00
<p>INDIANA STATE SKILLS USA COMPETITION</p> <p>Accompanying students to the State Skills USA Competition.</p> <p>Indianapolis, IN</p> <p>April 15 - 16, 2016 (1 day's absence)</p> <p style="padding-left: 40px;">BOB BAILEY - EACC (0-0)</p> <p style="padding-left: 40px;">NICHOLE CAREY - EACC (0-0)</p> <p style="padding-left: 40px;">JON CHEVALIER - EACC (0-0)</p> <p style="padding-left: 40px;">RAY COLLINS - EACC (0-0)</p> <p style="padding-left: 40px;">NICOLE DYER - EACC (0-0)</p> <p style="padding-left: 40px;">ANGELA GORTNEY - EACC (0-0)</p> <p style="padding-left: 40px;">RYAN GORTNEY - EACC (2-0)</p> <p style="padding-left: 40px;">MARY BETH HALL-SOMMERS - EACC (1-0)</p> <p style="padding-left: 40px;">MARTY HOSTETLER - EACC (0-0)</p> <p style="padding-left: 40px;">MARK HUCKLEBERRY - EACC (0-0)</p> <p style="padding-left: 40px;">LAURIE HUND-SCHIEBER - EACC (0-0)</p> <p style="padding-left: 40px;">AGUSTIN JORDAN - EACC (0-0)</p> <p style="padding-left: 40px;">PETE LESTINSKY - EACC (0-0)</p> <p style="padding-left: 40px;">JEFF LINDKE - EACC (0-0)</p> <p style="padding-left: 40px;">MIKE MALONEY - EACC (0-0)</p> <p style="padding-left: 40px;">MARGARITA MCCLAIN - EACC (0-0)</p>	\$2,400.00	\$0.00

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
TRACY PLANK-TEEGARDEN - EACC (0-0) SHARVON ROBINSON - EACC (0-0) JAIME STITH - EACC (1-2) AMY STUTZMAN - EACC (0-0) MATT WERBIANSKY - EACC (1-2) JUSTIN WIARD - EACC (0-0) MIKE YOUNGS - EACC (1-0) MICHELE ZACHARY - EACC (1-0)		
ANNUAL NATIONAL COUNCIL ON EDUCATING BLACK CHILDREN CONVENTION This conference will provide information to help direct Elkhart Community Schools' efforts to increase student engagement and close the gap. Baltimore, MD April 20 - 23, 2016 (4 day's absence) DAVID BIRD - SCHOOL WITHOUT WALLS (1-4) TONY ENGLAND - STUDENT SERVICES (2-8) KRISTA HENNINGS - STUDENT SERVICES (0-0)	\$4,713.54	\$0.00
FUTURE FARMERS OF AMERICA (FFA) SMALL ENGINE STATE CONTEST Accompanying students to the FFA Small Engine State Contest. Greenwood, IN April 22 - 23, 2016 (1 day's absence) RYAN GORTNEY - EACC (3-1)	\$505.00	\$95.00
	\$10,437.54	\$275.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$15,398.78	\$1,500.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$404.00	\$170.00
2015 YEAR-TO-DATE OTHER FUNDS	\$155,180.16	\$7,820.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$3,878.00)	(\$140.00)
2016 YEAR-TO-DATE OTHER FUNDS	\$82,577.89	\$11,980.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$249,682.83	\$21,330.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: March 17, 2016
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. David Benak
 RE: Conference Leave Requests Paid Under Carl D. Perkins Grant
 March 22, 2016 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
ELKLOGICS ROBOTICS TEAM As an assistant coach for the ElkLogincs Robotics Team, I will be travelling with the team to Perry Meridian High School to assist with competitions. Indianapolis, IN March 25-26, 2016 JOHN KRAUS (0-0) CTSO COMPETITIONS	\$139.00	\$85.00
TOTAL	\$139.00	\$85.00
2015-16 YEAR-TO-DATE PERKINS FUNDS	\$18,875.77	\$4,080.00
GRAND TOTAL	\$19,014.77	\$4,165.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year)



PERSONNEL DEPARTMENT

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
FROM: MR. DOUGLAS THORNE
DATE: MARCH 22, 2016

PERSONNEL RECOMMENDATIONS

CERTIFIED

a. **Consent Agreement** – We recommend the approval of a consent agreement regarding unpaid time.

b. **Health Leave** – We recommend a health leave for the following employee:

Judith Bridges
Begin: 8/2/16

Career Center/Dental
End: 5/26/17

c. **Maternity Leave** – We recommend a maternity leave for the following employee:

Nicole Vesta Wade
Begin: 4/25/16

Memorial/Special Education
End: 6/1/16

d. **Resignation** – We report the resignation of the following employee:

Javier Jimenez
Began: 7/23/15

Hawthorne/Academic Dean
Resign: 3/25/16

CLASSIFIED

a. **New Employees** – We recommend regular employment for the following employees:

Danielle Feliciano
Began: 1/13/16

Eastwood/Paraprofessional
PE: 3/9/16

Benjamin Kitt
Began: 1/19/16

Bristol~Eastwood/Custodian
PE: 3/15/16

Jessica Owens
Began: 1/20/16

Transportation/Unassigned Bus Helper
PE: 3/16/16

Joanna Pizana
Began: 1/20/16

Transportation/Unassigned Bus Helper
PE: 3/16/16

Derria Pratcher
Began: 1/19/16

Central/Paraprofessional
PE: 3/15/16

Belinda Siler
Began: 1/13/16

Eastwood/Paraprofessional
PE: 3/9/16

- b. **Resignation** – We report the resignation for the following classified employees:

Teresa Perry
Began: 11/16/15

Cleveland/Food Service
Resign: 3 /18/16

Jacqueline Pietrzak
Began: 4/20/15

Hawthorne/Custodian
Resign: 3/16/16

Carmen White
Began: 8/14/15

North Side/ Food Service
Resign: 3/14/16



PERSONNEL DEPARTMENT

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
FROM: W. DOUGLAS THORNE
DATE: MARCH 22, 2016

ADDENDUM TO PERSONNEL REPORT

Certified

- a. **Resignation** – We report the resignation of the following employee:

Todd Neuenschwander	Roosevelt/Music
Began: 8/31/09	Resign: 3/18/16

- b. **Health Leave** – We recommend a health leave for the following employee:

Jai Palmer Davidson	Beck/Special Education
Begin: 8/2/16	End: 5/26/17

- c. **Professional Leave** – We recommend a professional leave for the following employee:

Melissa Jennette	Bristol/Principal
Begin: 7/21/16	End : 6/15/17